



LIQUOR LICENSE APPLICATION

Resort Experience
T 604.935.8180 F 604.935.8188
Email: resortexperience@whistler.ca

Application Number _____
Application Fee \$ _____

Section A (To be completed by all applicants)

Business Name: _____

Address of Subject Property: _____

Name of Applicant/Agent: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

If Applicant is a Corporation

Date of Incorporation: _____

Incorporation Number: _____

Directors Names: _____

Subject Property

Owned Leased / Number of Years

Option to Purchase/Lease Option Expires: _____

Is there an Existing Liquor License?

Yes No

If Yes

Provincial Liquor License Number:

Food Primary Liquor Primary

License Number : _____

Current Seating Capacity

Indoor : _____ Outdoor: _____

Current Hours of Operation

Monday to Thursday: _____

Friday & Saturday: _____

Sunday: _____

Are you applying to amend an existing Liquor License?

Yes No

If yes, please complete Section B

Are you applying for a new Liquor License?

- Yes
- No

If yes, please complete Section C

Are you transferring an existing Liquor License?

- Yes
- No

If yes, provide the address of the existing Licensed Property

Are you requesting Patron Participation Entertainment Endorsement?

- Yes
- No

Type of Entertainment

Are you requesting a Restaurant Lounge?

- Yes
- No

On site parking available?

- Yes
- No

Section B (To be completed by applicants seeking to amend an existing liquor license)

Proposed Total Patron Capacity

Number of Interior Seating: _____

Number of Patio Seating: _____

Patio Located on Private Property?

- Yes
- No

Proposed Hours of Operation

Monday to Thursday: _____

Friday & Saturday: _____

Sunday: _____

Size of Premises

Present Licensed Area: _____ sq.ft/sq.m.

Proposed Additional Licensed Area: _____ sq.ft/sq.m.

Total Proposed Licensed Area: _____ sq.ft/sq.m.

Revised Floor Plan Included

If yes, complete and include the attached Floor Plan and Patron Capacity Requirements

- Yes
- No

Personal information is being collected under the authority of the *Local Government Act* for the purpose of processing this Liquor License application. This information is protected under the privacy provisions of the Freedom of Information and Protection of Privacy Act.

SECTION C (To be completed by applicants seeking a new liquor license)

Type of Liquor License

Food Primary Liquor Primary

Proposed Patron Interior Capacity: _____

Proposed Patron Patio Capacity: _____

Proposed Hours of Operation

Monday to Thursday: _____

Friday & Saturday: _____

Sunday: _____

Size of Premises

Proposed Licensed Area: _____-sq.ft/sq.m.

Revised Floor Plan Included

If yes, complete and include the attached Floor Plan and Patron Capacity Requirements

Yes No

SECTION D

To be completed by all applicants

Attach a letter describing the nature of the license request and the rationale behind the request including a description of the need for the license request, the customer base being served, the benefit to the community, operator history/management experience and proposals to address any potential adverse impacts on the community.

SECTION E

To be completed by all applicants

Application packages MUST include:

A completed and signed Municipal Liquor License application form, a completed and signed Provincial Liquor License application form, a processing fee payable to the Resort Municipality of Whistler, see fee schedule below, completed Municipal Detailed Floor Plan Requirement stamped with a registered architects seal, 4 - 11X17 architectural drawings showing the redlined area, stamped with a registered architects seal, when applicable a draft copy of the required information sign and newspaper advertisement consistent with attached examples.

DATE: _____

APPLICANT'S/AGENT'S SIGNATURE

FOR OFFICE USE ONLY

LLR: _____

Program: 5429

Fee: \$ _____

Received by: _____

License Categories	RMOW Fees	RMOW Processing
NEW LIQUOR PRIMARY license: basic	\$2000 \$3200 if public hearing req'd & notification costs ¹	90 days from receipt
NEW FOOD PRIMARY license: basic	\$350.00	14 days from receipt
NEW FOOD PRIMARY license plus hours past midnight (until 1:00 am)	\$1500 \$2700 if public hearing req'd & notification costs ¹	90 days from receipt
NEW FOOD PRIMARY license plus Patron Participation Entertainment	\$1500 \$2700 if public hearing req'd & notification costs ¹	90 days from receipt
NEW FOOD PRIMARY license plus restaurant lounge	\$1500 \$2700 if public hearing req'd & notification costs ¹	90 days from receipt

Permanent License Changes

AMEND LIQUOR PRIMARY license: change in hours within policy guidelines	\$900	90 days from receipt
AMEND FOOD PRIMARY license: extension of hours past midnight (until 1:00 am)	\$900	90 days from receipt
AMEND FOOD PRIMARY license: add patron participation entertainment	\$1300 \$900 if applicant has participated in a successful trial period	90 days from receipt
AMEND LIQUOR PRIMARY license: capacity increase up to occupant load	\$900	90 days from receipt
AMEND LIQUOR PRIMARY license: structural alteration, addition of new licensed area, new patio area, or other structural change with increase in occupant load	\$1,500	90 days from receipt
AMEND LIQUOR PRIMARY license: structural alteration, addition of new licensed area, new patio area, or other structural change with no increase in occupant load	\$900	90 days from receipt

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AMEND FOOD PRIMARY license: structural change or increase in capacity (no lounge addition or increase)	\$350	90 days from receipt
AMEND FOOD PRIMARY license: add restaurant lounge		
a) If no lounge policy (existing)	\$1,300	90 days from receipt
b) If lounge policy adopted	\$1,000	90 days from receipt
c) If policy changed to permit all lounges	\$350	90 days from receipt

Temporary License Changes

TEMPORARY CHANGE: Extension of hours up to 2:00 am	\$240	14 days from receipt
TEMPORARY CHANGE: Extension of hours past 2:00 am	\$540	90 days from receipt
TEMPORARY CHANGE: FOOD PRIMARY Patron participation entertainment	\$240	30 days from receipt
TEMPORARY CHANGE: LIQUOR PRIMARY OR FOOD PRIMARY Extension of licensed area or other temporary change	\$240	30 days from receipt.

¹ If a public hearing is required there could be a fixed cost (\$1200) and a variable cost. Fixed costs would include advertising, professional, clerical and Council time to arrange and conduct hearing. Variable costs such as legal and notification would be billed. Legal at cost. Notification would be billed at \$60/hr for professional, \$30/hr for clerical, \$40/hr for delivery plus stamps and stationary supplies.

**RESORT MUNICIPALITY OF WHISTLER LIQUOR LICENSE APPLICATION
MUNICIPAL DETAILED FLOOR PLAN REQUIREMENTS**

(Required for new license applications, change to capacity, change in licensed area and structural alterations)

Please complete and submit this form along with three copies of the stamped architectural plans¹

Applicant Information

Liquor License Number	<input type="text"/>
Name of Applicant	<input type="text"/>
Name of Establishment	<input type="text"/>
Address of Establishment	<input type="text"/>
Owner Name	<input type="text"/>

Existing Licensed Capacity	Interior Seats	<input type="text"/>	Patio Seats	<input type="text"/>
Proposed Licensed Capacity	Interior Seats	<input type="text"/>	Patio Seats	<input type="text"/>

Proposed Occupant Load (2006 BCBC 3.1.17)²

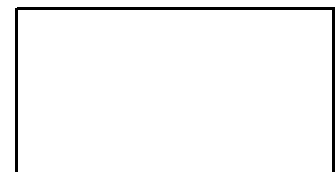
Total designated area as shown outlined on architectural plan (square metres)	<input type="text"/>
Total interior area (square metres)	<input type="text"/>
Total patio area (square metres)	<input type="text"/>
Total occupants in designated area ³	<input type="text"/>

Code Compliance (2006 BCBC assembly occupancies)

Exit capacity (2006 BCBC 3.4.3) - Dimension each exit on plans		Total millimetres	<input type="text"/>
Fire alarm (BCBC 3.2.4)	Yes	<input type="text"/>	No <input type="text"/>
Panic door hardware (BCBC 3.4.6.15)	Yes	<input type="text"/>	No <input type="text"/>
Sprinkler system (BCBC 3.2.2.18)	Yes	<input type="text"/>	No <input type="text"/>
Adequate exit signage (BCBC 3.4.5.1)	Yes	<input type="text"/>	No <input type="text"/>
Washroom Capacity (BCBC 3.7.2.2)	Total female WC	<input type="text"/>	Total male WC <input type="text"/>

Architect Information

Architect Name	<input type="text"/>
Company	<input type="text"/>
Phone #	<input type="text"/>



Architect SEAL

¹Three large (11" x 17") architectural plans shall be scaled drawings identifying in detail the features of the establishment, including kitchen/food supply areas, liquor service bars, stages, dance floors, entertainment, props, games and dedicated games areas, seating and furniture layout, washrooms, exiting and locations of exiting signage, and all structural features such as pony walls, stairs, etc. (Refer to LCLB Plans Approval requirements).

²Person capacity is the number of persons that may occupy the total designated area. The total designated area excludes rooms or areas into which the public is not expected to enter, such as mechanical rooms, kitchens, storage rooms. Also excluded are common use areas such as dance floors, washrooms, corridors and exits where the same occupants as those calculated in the designated area may be expected to enter.*

³The maximum potential occupant loads shall be calculated at 1.2 square metres per person for areas with seating and tables and 0.95 square metres per person for standing space.* If different occupant load ratios are being applied to different areas, clearly indicate the areas and the ratio being used.

*(Province of BC Occupant Load Guideline #04-01, BC Building Policy Branch and Office of the Fire Commissioner)



RESORT MUNICIPALITY OF WHISTLER LIQUOR LICENSE APPLICATIONS APPLICANT “GOOD STANDING” REQUIREMENT AND REVIEW PROCESS

The Resort Municipality of Whistler liquor license application review process takes into consideration the compliance and enforcement history of the licensee and operator of the establishment. In order for the Municipality to give consideration to an application requesting a temporary or a permanent change to a license the applicant must be in “Good Standing” with respect to the compliance and enforcement history of the establishment. This is determined as follows:

Good Standing Review Procedure

1. Planning Department makes request to the local Liquor Inspector, Compliance and Enforcement Branch, for a written list of any contraventions and their disposition for the 12-month period preceding the date of the application and any other comments considered to be relevant.
2. Planning Department makes request to RCMP for a written list of any contraventions of a Provincial Statute or the Criminal Code/Federal Statute and their disposition for the 12-month period preceding the date of the application and any other comments considered to be relevant.
3. Planning Department makes request to Bylaw Services, Building Services and Fire Services for a written list of any contraventions and their disposition for the 12-month period preceding the date of the application and any other comments considered to be relevant.
4. Planning Department receives the foregoing information from the Liquor Inspector, the RCMP and Bylaw, Building and Fire Services. Collectively this information becomes the “Compliance History”.
5. Planning Department forwards the Compliance History to the Whistler RCMP Staff Sergeant, and retains a copy for the application file. A copy of the Compliance History is also provided to the applicant.
6. The applicant is provided the opportunity to meet with the RCMP Staff Sergeant or designee (or the Managers of Bylaw, Building and Fire Services) to review the Compliance History and agree to any corrective measures that may be determined.
7. The Whistler RCMP Staff Sergeant or designee prepares a written recommendation as to whether or not the applicant Compliance History is in “Good Standing”. This report is provided to the Planning Department and the applicant. If the applicant is in “Good Standing” the license application proceeds through the review process.
8. If the RCMP recommends that the applicant is not in Good Standing the applicant is provided the opportunity to voluntarily withhold the license application or to appeal the RCMP recommendation to Municipal Council.
9. If the applicant chooses to appeal the RCMP recommendation to Council the applicant is required to submit a written appeal to the Planning Department within 30 days with a copy forwarded to the RCMP.
10. The Planning Department prepares an Information Report to Council that presents the Compliance History, the RCMP written recommendation and the applicant appeal. No recommendation is made by the Planning Department.



RESORT MUNICIPALITY OF WHISTLER LIQUOR LICENSE APPLICATIONS APPLICANT “GOOD STANDING” REQUIREMENT AND REVIEW PROCESS

11. The appeal is placed on the agenda of the next regular meeting of Council for its consideration. The applicant is requested to attend this meeting for an opportunity to speak and address any questions that may arise from Council.
12. Council makes its determination. If Council determines that the applicant is not in “Good Standing” Council directs the Planning Department to prepare a resolution to the LCLB to not support the license application based on the compliance and enforcement history of the applicant. If Council determines that the applicant is in “Good Standing” Council directs the Planning Department to proceed with further processing of the license application.

Guidelines for Determining Good Standing

- A) The determination of “Good Standing” is based primarily on the Compliance History and the number and severity of any contraventions and enforcement action. Consideration will also be given to the applicant’s previous history and any corrective measures that have been undertaken and/or are proposed.
- B) The severity of any contraventions of the Liquor Control and Licensing Act and regulations will be considered by reference to the classification of contraventions attached as Schedule 1, where contraventions of Public Safety are most severe, followed by contraventions of the Public interest and then contraventions of Licensing or Administration. Weight will also be given to whether contraventions have resulted in an Enforcement Action by the LCLB.



RESORT MUNICIPALITY OF WHISTLER LIQUOR LICENSE APPLICATIONS APPLICANT “GOOD STANDING” REQUIREMENT AND REVIEW PROCESS

SCHEDULE 1 Classification of Contraventions

Public Safety:

- Minors
- Intoxicated Patrons
- Overcrowding
- Community Disturbances
- Operating Outside of License Purpose
- Gambling
- Disorderly or Riotous Conduct
- Weapons
- Sales Strategy/Liquor Prices/Quantities that Encourage Intoxication
- Selling or Serving Liquor While Suspended
- Failing to Admit Police or Liquor Inspectors Entry to Inspect
- Unauthorized Structural Alteration (if public safety is affected)

Public Interest:

- Failure to Clear Patrons 1/2 Hour After Closing [Liquor-Primary]
- Failure to Clear Liquor 1/2 Hour After Liquor Service Hours [Food-Primary]
- Allow to Consume Liquor 1/2 Hour After Closing [Liquor-Primary]
- Employee or Licensee Consuming Liquor
- Liquor Not Purchased at Establishment being Consumed in Establishment
- Permit Liquor to be Removed from Establishment
- Prohibited Entertainment by Exotic Dancers/Strippers
- Failure to Ensure that Liquor is not Kept, Offered or Produced for Sale [Ubrew/Uvin]
- Failure to Disclose Material Fact or False Statement on Application

Licensing and Administration:

- Failure to Complete Serving It Right Training Program
- Production of Records
- Illicit Liquor
- Advertising
- Restricted or Prohibited Entertainment [other than Exotic]
- Share Transfer Without Approval
- Fail to Ensure Customer Performs Listed Tasks [Ubrew/Uvin]
- All other Regs. for Ubrew/Uvin Operations {Schedule Item #42}
- Failure to Pay Monetary Penalty
- All other Breaches of the Act or Regulations not Specifically Covered
- Trade Practices
- Tied House Failure to Disclose Information
- Inducements



WHISTLER

LICENSED ESTABLISHMENT GOOD NEIGHBOUR AGREEMENT

BETWEEN:

**RESORT MUNICIPALITY OF WHISTLER
AND
WHISTLER DETACHMENT OF THE RCMP**

AND:

Name _____ (License # _____)

The privilege of operating a business that sells alcoholic beverages brings with it a high level of social and civic responsibility. The owner(s) and employees of _____ will operate the business in a manner that is fitting of a first class resort, caring for the comfort and safety of its guests and sensitive to its surrounding neighbours and the overall Whistler community. In an effort to provide a sustainable balance for our guests, neighbours and business interests we are committed to the following:

1. We will operate within the legislated laws and guidelines of the *Liquor Control and Licensing Act* of British Columbia and all Municipal Bylaws both current and as amended. We recognize that failure to do so may be cause for us to be subject to disciplinary action as determined by the Liquor Control Board and / or the Resort Municipality of Whistler.
2. All employees serving alcohol will hold a valid "Serving it Right" certificate. Each year at the time of business license renewal, a current list of all licensee/manager(s) and servers shall be provided along with proof of current "Serving it Right" certification. Employees will receive ongoing training of liquor regulations and responsibilities and conflict resolution.
3. We will commit to no liquor service to minors, no over-service and no over-crowding. We will not participate in deep discounting of drink prices or predatory business practices.
4. We recognize that the establishment exists within an existing mixed-use area and is surrounded by accommodation and we will limit noise disturbance to others and comply with the RMOW Noise Control Bylaw.
5. The establishment agrees to close all open windows and doors by 10:00 pm or earlier and will take measures to inform our customers of our commitment to limit noise disturbance. Our noise control plan consists of the measures outlined in Appendix One.
6. We commit to cooperate with community stakeholders, being the Food & Beverage Association, Accommodation Sector, Chamber of Commerce, Tourism Whistler, Whistler-Blackcomb, RMOW, Fire Department and RCMP, to assist in the reduction of noise and violence within the Municipality.

7. We will continually monitor and ensure that litter, garbage and broken glass left in the area around _____ will be cleaned up as soon as possible.
8. For the safety and security of guests, employees and neighbours we will not tolerate any criminal activity. We will report any known or suspected criminal activity to the RCMP and cooperate fully with the authorities in the event of an investigation.
9. We will promote and train our staff to deliver a Responsible Drinking and Driving program. Non-alcoholic beverages will be available at a reasonable price for Designated Drivers and we will assist in arranging taxi services as requested.
10. Staff will insure that patrons leaving the establishment will not leave with open alcohol.
11. Exotic dancers or strippers will not be permitted as a form of entertainment.
12. We will work proactively with the RMOW and the RCMP when planning a special event that will require a license change. Special events of this nature will require a minimum of two weeks lead-time. A management plan for the event will be coordinated with the RMOW and the RCMP with approval prior to announcing the event to the general public. We acknowledge all parties commitment to work together to make these special events possible within the *Liquor Control and Licensing Act* and municipal bylaws.
13. In recognition of our role as a responsible corporate citizen, neighbour and employer we agree to work with the RMOW and the RCMP to resolve issues of mutual concern

Signed this ____ day of _____, 200_ at Whistler, BC

Owner/ General Manager
Authorized Signatory

Acknowledged and supported by:

Ken Melamed
Mayor

S/Sgt. Steve LeClair
Whistler RCMP

NOISE MITIGATION MEASURES

AT: _____
(DBA _____)

WHISTLER, BC

The licensee of _____ (dba _____) hereby commits to adhere to the following noise mitigation measures:

1. The establishment will at all times operate in accordance with the RMOW Noise Control Bylaw.
2. There will be no speakers outside of the establishment except for approved patio speakers.
3. There will be no soliciting of business outside of the establishment.
4. All doors and windows will remain closed after 10pm.
5. The licensee will attempt to ensure any line up for admission is contained inside their establishment. Creation of "false" lineups is not permitted.
6. The establishment will post signs at all exits requesting patrons to leave quietly and quickly.
7. The establishment will ensure that door staff encourages patrons to leave the area of the establishment quickly and quietly.
8. The establishment will meet and cooperate with representatives of the RCMP, RMOW and others to discuss and develop measures to reduce noise from patrons leaving the establishment such as more taxis and changing the direction of exiting patrons. The Municipality will arrange such discussions from time to time and the licensee agrees to participate.
9. The licensee agrees to participate in a "Bar Watch Program" with the police and the Municipality to ensure noise and other related issues are addressed as needed.
10. The licensed establishments will collectively prohibit any individual(s) that have previously caused a disturbance or nuisance and noted by the RCMP, Municipality or the establishment from continued attempts to enter the establishment.
11. The licensed establishment will undertake a biannual review of these noise mitigation measures to evaluate their effectiveness with a commitment to consider revisions as needed.

“SIGN FORMAT”

NOTICE OF APPLICATION FOR A() PRIMARY LIQUOR LICENSE

ESTABLISHMENT LOCATION: _____

LICENSE TYPE: _____

APPLICANT: _____

Write something here regarding the existing liquor license, (type of license, regulations, hours, etc.) Add information relating to the proposed change.

RESIDENTS AND OWNERS OF BUSINESSES MAY COMMENT ON THIS PROPOSAL IN PERSON TO THE WHISTLER LIQUOR LICENSE ADVISORY COMMITTEE ON MARCH 14, 2002 AT 9:00 AM IN THE COUNCIL CHAMBERS OF MUNICIPAL HALL.

ALTERNATIVELY, RESIDENTS AND OWNERS OF BUSINESSES MAY COMMENT BY WRITING TO:

THE PLANNING DEPARTMENT
RESORT MUNICIPALITY OF WHISTLER
4325 BLACKCOMB WAY
WHISTLER, BC
V0N 1B4

PETITIONS WILL NOT BE CONSIDERED.

TO ENSURE THE CONSIDERATION OF YOUR VIEWS, YOUR WRITTEN COMMENTS MUST BE RECEIVED ON OR BEFORE (*EXPIRY DATE 30 FROM FIRST AD*). YOUR NAME (S) AND **RESIDENCE** ADDRESS (OR **BUSINESS** ADDRESS IF APPLICABLE) MUST BE INCLUDED.

PLEASE NOTE THAT YOUR COMMENTS MAY BE MADE AVAILABLE TO THE APPLICANT AND LOCAL GOVERNMENT OFFICIALS AS REQUIRED TO ADMINISTER THE LICENSING PROCESS.

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- NOTES:**
- 1) LOCATION OF THE SIGN ON THE PROPOSED SITE MUST BE APPROVED IN ADVANCE BY THE PLANNING DEPARTMENT.
 - 2) The sign should be at least .60 metres x .90 metres (2' x 3') in size and must be posted for a minimum of 30 days immediately following the day the first newspaper advertisement is published. Printing must be a minimum of 5 centimetre (2 inch) high black block lettering on a background of contrasting colour (white preferred).
 - 3) The expiry date must be no sooner than 30 days after the day the sign is posted.
 - 4) Please arrange a mutually suitable date for the Planning Department representative to photograph the sign as early as possible during the posting period.

“SIGN FORMAT”

**NOTICE OF APPLICATION FOR PERMANENT CHANGE TO LIQUOR
LICENSE**

LICENSE TYPE: _____

APPLICANT: _____

PLEASE NOTE THAT THIS ESTABLISHMENT HAS MADE APPLICATION TO PERMANENTLY CHANGE ITS LIQUOR LICENSE.

Write something here regarding the existing liquor license, (type of license, regulations, hours, etc.) Add information relating to the proposed change.

Residents and owners of businesses may comment on this proposal by writing to:

THE RESORT EXPERIENCE DEPARTMENT
RESORT MUNICIPALITY OF WHISTLER
4325 BLACKCOMB WAY
WHISTLER, BC
V0N 1B4

PETITIONS WILL NOT BE CONSIDERED.

TO ENSURE THE CONSIDERATION OF YOUR VIEWS, YOUR WRITTEN COMMENTS MUST BE RECEIVED ON OR BEFORE (*EXPIRY DATE 30 FROM FIRST AD*). YOUR NAME (S) AND **RESIDENCE** ADDRESS (OR **BUSINESS** ADDRESS IF APPLICABLE) MUST BE INCLUDED.

PLEASE NOTE THAT YOUR COMMENTS MAY BE MADE AVAILABLE TO THE APPLICANT AND LOCAL GOVERNMENT OFFICIALS AS REQUIRED TO ADMINISTER THE LICENSING PROCESS.

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- NOTES:**
- 1) LOCATION OF THE SIGN ON THE PROPOSED SITE MUST BE APPROVED IN ADVANCE BY THE RMOW.
 - 2) The sign should be at least .60 metres x .90 metres (2' x 3') in size and must be posted for a minimum of 30 days immediately following the day the first newspaper advertisement is published. Printing must be a minimum of 5 centimetre (2 inch) high black block lettering on a background of contrasting colour (white preferred).
 - 3) The expiry date must be no sooner than 30 days after the day the sign is posted.
 - 4) Please arrange a mutually suitable date for the Resort Experience Department representative to photograph the sign as early as possible during the posting period.

“NEWSPAPER ADVERTISEMENT FORMAT”
NOTICE OF INTENT
RE: LIQUOR CONTROL AND LICENSING ACT
APPLICATION FOR PERMANENT CHANGE TO LIQUOR LICENSE

ESTABLISHMENT LOCATION: _____

LICENSE TYPE: Liquor-Primary

APPLICANT: Legal Name here (dba name here)

_____ is a Liquor-Primary licensed establishment with hours of _____. Monday through Saturday, _____ Sundays. The licensee has made application to _____.

Residents and owners of businesses may comment on this proposal by writing to:

THE RESORT EXPERIENCE DEPARTMENT
RESORT MUNICIPALITY OF WHISTLER
4325 BLACKCOMB WAY
WHISTLER, BC
V0N 1B4

PETITIONS WILL NOT BE CONSIDERED.

TO ENSURE THE CONSIDERATION OF YOUR VIEWS, YOUR WRITTEN COMMENTS MUST BE RECEIVED ON OR BEFORE JULY 15, 2006. YOUR NAME (S) AND **RESIDENCE** ADDRESS (OR **BUSINESS** ADDRESS IF APPLICABLE) MUST BE INCLUDED.

PLEASE NOTE THAT YOUR COMMENTS MAY BE MADE AVAILABLE TO THE APPLICANT AND LOCAL GOVERNMENT OFFICIALS AS REQUIRED TO ADMINISTER THE LICENSING PROCESS.

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- NOTES: 1) The advertisement must be published in 3 successive local newspaper editions. The advertisement must be no less than 9 centimetres x 9 centimetres (3 ½” x 3 ½”) in size.
- 2) THE LOCAL NEWSPAPER(S) CHOSEN MUST BE APPROVED IN ADVANCE BY THE MUNICIPALITY.
- 3) The expiry date must be no sooner than 30 days after the day the first newspaper advertisement is published and must be the same date as is shown on the site sign.