



# WHISTLER

## MINUTES

### REGULAR MEETING OF THE GOVERNANCE AND ETHICS STANDING COMMITTEE

JUNE 17, 2022, STARTING AT 9:00 A.M.

Flute Room at Municipal Hall

PRESENT	Mtgs. YTD (#)
Councillor, Cathy Jewett (Chair)	3
Councillor, Jen Ford	3
Councillor, Ralph Forsyth	3
Chief Administrative Officer, Virginia Cullen	3
General Manager of Corporate and Community Services, Ted Battiston	3
Manager of Legislative Services/Corporate Officer, Pauline Lysaght	2
Manager of Corporate Projects, Michele Comeau	3
Senior Communications Officer Erin Marriner	1
Recording Secretary, Pilar Mendieta	1

#### Call to Order

*Councillor C. Jewett, Chair of the Governance and Ethics Standing Committee, recognized that The Resort Municipality of Whistler is grateful to be on the shared, unceded territory of the Lil'wat People, known in their language as Lil'wat7úl, and the Squamish People, known in their language as Skwxwú7mesh. We respect and commit to a deep consideration of their history, culture, stewardship and voice.*

#### ADOPTION OF AGENDA

Moved by Councillor J. Ford  
Seconded by Councillor C. Jewett

**That** the Governance and Ethics Standing Committee adopt the Regular and Closed Committee agenda of June 17, 2022.

CARRIED

#### ADOPTION OF MINUTES

**That** the Governance and Ethics Standing Committee adopt the Regular Committee minutes of October 26, 2022 as circulated.

Moved by Councillor J. Ford  
Seconded by Councillor C. Jewett

CARRIED

*R. Forsyth joined the meeting at 9:10 a.m.*

## **PRESENTATIONS/DELEGATIONS**

Manager of Corporate Projects, Michele Comeau presented an update on the Council Governance Manual project including:

- History of the last update of the Council Governance Manual (2005)

Senior Communications Officer, Erin Marriner, led the Committee through some exercises to assist staff in the preparation and drafting of the new Council Governance Manual.

Exercise Questions:

- 1- What words resonated with the concept of “good governance”?
  - Clarity
  - Accountable
  - Transparency
  - Integrity
  - Equitable and inclusive
  - Forward thinking
  - Understood roles
  - Responsive to the community
  - Collaborative

The Committee emphasized the need for understanding what makes a good Council and whether or not that means being a good team or having the trust to provide individual perspective when making decisions.

- 2- What does a successful council governance manual look like?
  - Informative
  - Outlines clear roles and responsibilities
  - Gets referenced frequently/Trusted reference
  - Simple/clear/concise
  - Explains key differences between Whistler and other municipalities
  - Provides clarity on governance roles related to WDC/WHM
  - Not too prescriptive
  - Identification of the danger of group thinking
  - Reviewed regularly
  - Role of leadership

The Committee discussed the requirement for a new Code of Conduct. Staff explained that the new Council will be required to consider the new Code of Conduct within six months of the municipal election. The Code of Conduct will become an appendix to the Governance Manual once approved.

- 3- What does an unsuccessful council governance look like?
  - Too broad and long
  - Ignored/unreferenced
  - Wordy/too dense

- 4- What are the areas of governance that you wish you had more clarity around as it relates your current role?
  - Rezoning and bylaw process (Planning 101)
  - Importance of the OCP (OCP 101)
  - Roles of UBCM/LMGA/FCM etc.
  - Jurisdiction/Orders of government
  - Gifts procedures/rules
  - Information vs. staff/admin reports
  - Lines of communication between Council and CAO
  - Order of Agenda
- 5- From a council governance perspective what information do you wish you had access to starting/during your role/tenure as a council or staff member?
  - Zoning categories
  - Formal onboarding process
  - Statutory vs. best practice
  - How to debate with respect
  - Practice sessions for Roberts Rules and drafting amendments

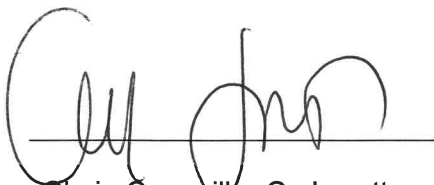
#### **RESOLUTION TO CLOSE THE MEETING**

**That** the meeting is closed to the public in accordance with the *Community Charter* sections: 90(1)(c) labour relations or other employee relations.


#### **PRESENTATIONS/DELEGATIONS**

#### **RESOLUTION**

#### **MOTION TO TERMINATE**



Chair, Councillor C. Jewett



Recording Secretary, Pilar Mendieta

