



WHISTLER

MINUTES

REGULAR MEETING OF THE GOVERNANCE AND ETHICS
STANDING COMMITTEE
SEPTEMBER 9, 2022, STARTING AT 9:00 A.M.

Flute Room at Municipal Hall

PRESENT	Mtgs. YTD (#)
Councillor, Cathy Jewett (Chair)	4
Councillor, Jen Ford	4
Councillor, Ralph Forsyth	4
Chief Administrative Officer, Virginia Cullen	4
General Manager of Corporate and Community Services, Ted Battiston	4
Manager of Legislative Services/Corporate Officer, Pauline Lysaght (Recording Secretary)	3
Manager of Corporate Projects, Michele Comeau	4
Manager of Communications, Jennifer Smith	1
Senior Communications Officer, Jill Brooksbank	
Senior Communications Officer, Erin Marriner	2

Call to Order

Councillor C. Jewett, Chair of the Governance and Ethics Standing Committee, recognized that The Resort Municipality of Whistler is grateful to be on the shared, unceded territory of the Lílwat People, known in their language as Lílwat7úl, and the Squamish People, known in their language as Skwxwú7mesh. We respect and commit to a deep consideration of their history, culture, stewardship and voice.

ADOPTION OF AGENDA

Moved by Councillor R. Forsyth
Seconded by Councillor J. Ford

That the Governance and Ethics Standing Committee adopt the Regular Committee Agenda of September 9, 2022.

CARRIED

ADOPTION OF MINUTES

Moved by Councillor J. Ford
Seconded by Councillor R. Forsyth

That the Governance and Ethics Standing Committee adopt the Regular Committee Minutes of June 17, 2022 as circulated.

CARRIED

PRESENTATIONS/DELEGATIONS

update on Governance
Manual

Sr. Communications Officer, Erin Marriner presented an update regarding the work being completed on the Council Governance Manual (Manual).

The presentation included:

- An outline of key dates and the recommended review schedule for the Manual
- Review of the key feedback and clarifying questions received from the Committee at the June Committee meeting
- Highlights of revised Manual

The major changes to the Manual include:

- Removed focus on Whistler2020,
- added principles of good governance,
- added responsible conduct section,
- added community engagement section
- Code of Conduct section remains in current format (it is robust and follows the recommendations of the province).

Agreed Review Schedule:

- Sept 9, 2022 - Share Manual
- Sept 9 – 20, 2022 - Feedback from Committee
- Sept 23, 2022 - Committee Meeting to finalize Manual
- Oct 4, 2022 - Regular Meeting of Council present for endorsement

Council Committee
Review Survey

Sr. Communications Officer, Erin Marriner presented a Council Committee Review Survey to the Committee for discussion.

The Committee agreed that a fulsome Committee review is required. Plan to start with a survey of Council and Sr. Management,

Staff will draft a survey for review by the Committee. Considerations on what to include in the survey were discussed. This included what entities should be included (internal and external), expectations of Committee members while sitting on different committees, priorities of committees ranked, format of meetings (in person vs. Zoom), expectations of committees and regularity of meetings and scheduling,

Committee agreed that staff will send survey for Committee review before it is circulated.

Timing:

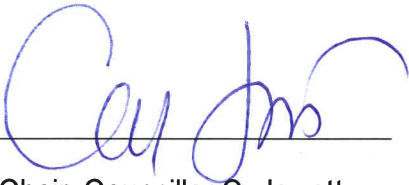
Preliminary results will be shared at the Sept 23 meeting.

MOTION TO TERMINATE

Moved by Councillor R. Forsyth
Seconded by Councillor J. Ford

That the Governance and Ethics Committee terminate the Meeting of September 9, 2022 at 10:00 a.m.

CARRIED



Chair, Councillor C. Jewett



Recording Secretary, Pauline Lysaght

