

WHISTLER

REPORT ADMINISTRATIVE REPORT TO COUNCIL

PRESENTED: April 5, 2016 **REPORT:** 16-039

FROM: Resort Experience FILE: 8360

SUBJECT: RECREATION AND LEISURE ADVISORY COMMITTEE

COMMENT/RECOMMENDATION FROM THE CHIEF ADMINISTRATIVE OFFICER

That the recommendation of the General Manager of Resort Experience be endorsed.

RECOMMENDATION

That Council approve the proposed amendments to the Recreation and Leisure Advisory Committee's Terms of Reference, attached as Appendix A to Administrative Report No. 16-039

REFERENCES

Appendix A - Draft Amended Terms of Reference Recreation and Leisure Advisory Committee

PURPOSE OF REPORT

The purpose of this report is to secure Council approval to amend the Recreation and Leisure Advisory Committee's Terms of Reference. The amended Terms of Reference is provided in Appendix A.

DISCUSSION

In April 2012 Council approved a Terms of Reference for a Recreation and Leisure Advisory Committee (RLAC). RLAC considers indoor and outdoor recreation and leisure opportunities, services and issues, and is guided by the goals, objectives and policies of senior municipal documents. The departments of Resort Experience and Community and Corporate Services share administrative responsibilities.

At this time a number of changes are proposed to the Terms of Reference for flexibility, clarity, and administrative purposes. These include:

Section 3. Composition

3.1, 3.2. The number of members is proposed to range between eight and thirteen members, seven to ten of which are to be community members. This is an increase of up to three community members, and is proposed as a means to better enable community participation in the Committee and help stagger membership changes. The remaining three members remain appointees from Tourism Whistler, Howe Sound School District 48, and the Council representative.

Section 4. Appointments

- 4.2. Currently the appointed Council member attends the meeting in an "ex officio" capacity, meaning this person does not have Committee voting privileges. To be consistent with other municipal committees, it is proposed that voting privileges be extended to this person.
- 4.6. The maximum number of consecutive terms a member can be appointed is proposed to be reduced from three to two. Each term is to remain two years in length. This is proposed in order to

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be consistent with other municipal committees, as a means to encourage participation, stagger membership changes and mange potential volunteer burnout. Council retains the ability to depart from the stated number of terms, under exceptional circumstances.

Section 5.3 Meeting Quorum

This section's title is proposed to change to "Meeting Quorum and Voting." All mentions of the word 'voting' are now consolidated within this section for clarity and ease of document use.

A number of other changes are proposed within section 5.3:

- Item 'a'. Given the proposed increase in Committee size, quorum is proposed to increase from four to six members.
- Item 'c'. To be consistent with other municipal Committees, voting privileges are proposed to be extended to the Council member.
- Item 'e': For clarity purposes, a line has been added regarding procedure in the case of a tie vote. As per other municipal practices, a tie vote means the recommendation will be defeated.

WHISTLER 2020 ANALYSIS

The Recreation and Leisure Advisory Committee is supportive all of the objectives and descriptions of success of the W2020 Recreation and Leisure Strategy.

OTHER POLICY CONSIDERATIONS

The proposed amendments closer align the Recreation and Leisure Advisory Committee's Terms of Reference with other municipal policies.

BUDGET CONSIDERATIONS

There are no budget implications to the proposed amendments.

COMMUNITY ENGAGEMENT AND CONSULTATION

The Recreation and Leisure Advisory Committee voted in favour of the proposed amendments at their March 23, 2016 meeting. No further engagement is required.

SUMMARY

Respectfully submitted,

Martin Pardoe
MANAGER RESORT PARKS PLANNING
for
Jan Jansen
GENERAL MANAGER RESORT EXPERIENCE