



Candidate 101 Session

2022 Whistler General Local Election
Whistler Public Library

June 28, 2022

WHISTLER: A PLACE WHERE OUR COMMUNITY THRIVES, NATURE IS PROTECTED AND GUESTS ARE INSPIRED.



Agenda

- Introductions (5 min)
- Presentation (25 min)
 - ✓ Role and responsibilities of the different positions
 - ✓ Pay and time commitments required
 - ✓ Key dates and deadlines
 - ✓ What you need to prepare
 - ✓ Election signs and campaigning
 - ✓ Resources and important legislation
- Question and answer period (45 min)

Introductions

- Pauline Lysaght, Chief Election Officer/Manager of Legislative Services, Resort Municipality of Whistler (RMOW)
- Virginia Cullen, Chief Administrative Officer, RMOW
- Ted Battiston, General Manager of Corporate and Community Services, RMOW
- Chris Nicholson, Superintendent, CEO, School District No. 48
- Danielle Haverstock, Secretary Treasurer, CFO, School District No. 48
- Former Mayor and Councillor, Nancy Wilhelm-Morden
- Former Councillor (Whistler), Jayson Faulkner
- Former Councillor (Gibsons), Jeremy Valeriote

Elected Official Roles

- Local government elections occur every four years on the third Saturday in October.
- Whistler voters will elect:
 - ✓ One Mayor
 - ✓ Six Councillors
 - ✓ Two School Trustees
- The next municipal election will be held on October 15, 2022.
- There will be two advance voting opportunities on October 5 and 8, 2022
- All eligible voters will be able to vote by mail.

Municipal Council Objectives

- Consider the well-being and interests of the municipality and its community; and
- Contribute to the development and evaluation of municipal policies and programs respecting its services and other activities;
- Provide stewardship of the public assets of the community, and
- Foster the current and future economic, social and environmental well-being of the community.

Council Members Responsibilities

- to participate in council and committee meetings and contribute to decision making;
- to adopt bylaws;
- to approve budgets and provide direction to the Chief Administrative Officer;
- to ensure that succession plans are in place,
- to approve annual salary and benefits programs; and
- to carry out other duties, such as heading committees.

Comments/Questions

Comments/Questions

Mayor Responsibilities

The Mayor is the chief executive officer of the municipality. The Mayor has all the responsibilities of a councillor plus some additional responsibilities.

- to provide leadership to council including recommending bylaws, resolutions and other measures that may assist in the good governance of the municipality
- to represent council at ceremonies and meetings
- to communicate information to council
- to chair council meetings, including overseeing conduct, maintaining order and knowing the rules of governing meetings
- to establish and appoint people to standing committees
- to provide general direction to municipal officers about implementation of municipal policies, programs and other council directions

School Trustee

Guiding Principles

- The Board acts as a corporate board and speaks with one voice.
 - ✓ The School Act gives no individual authority to trustees.
- The Board establishes a long-term vision and provides clear direction through Policy.
 - ✓ Decision making is always in service to the Strategic Plan and informed by Policy
- The Board is the steward of district finances.
 - ✓ Trustees are charged with seeing that tax dollars are wisely spent, and the investment and interests of the public are protected
- The Board represents the Sea to Sky School District community.
 - ✓ As such makes decisions with the good of the whole district in mind, and is accountable to the whole community..
- The Board operates in an open and transparent manner.
 - ✓ Matters concerning law, labour, and land (the “3 Ls”) are typically discussed in camera.
- The Board conducts itself in a manner consistent with the principles of good governance, as described by the BCSTA in [the Learning Guide](#).

School Trustee

Roles of Board of Education & Trustees

- Boards share a co-governance relationship with the provincial government through the Ministry of Education & Child Care
- The Ministry of Education and Child Care sets the general direction for K-12 education, including the curriculum, funding amounts and the legal framework within which boards operate.
 - ✓ Boards are responsible for governing school districts based on the educational aspirations of their local communities and in accordance with the policy direction established by government.
- As per the *School Act*, the primary functions of Boards of Education include:
 - ✓ Establishing the long-term vision for student learning
 - ✓ Approving the school district's operating budgets and capital plans.
 - ✓ Representing the employer (for unionized staff, the terms and conditions are established through legislation, board policy, and in collective agreements).
 - ✓ Hearing appeals from parents and students.

Types of Council/Board of Education and Committee Meetings

- Closed Council (private matters discussed as allowed under the *Community Charter*) – Tuesday mornings 9:00 am
 - ✓ School Trustees attend “in camera” closed meetings on Board Meeting Day (usually second Wednesday of every month school is in session)
- Committee of the Whole (workshop style meeting, no decisions made) – Tuesday afternoons 2:00 pm
 - ✓ School Trustees attend COTW during Board Meeting Day to discuss items relating to the whole board, including Policies review
- Regular Council (approve bylaws, budgets and policies) – Tuesday evenings 5:30 pm
 - ✓ School Trustees attend Regular Open Board Meeting 6:00pm of Board Meeting Day
- Public Hearings – evenings 5:30 pm
- Committees of Council, Standing Committees, Board and Municipal Corporation Boards – meeting dates and times vary
 - ✓ School Trustees attend standing committees (some require full attendance, some are appointed by Board Chair)

Municipal Council meetings prep

- Council meetings generally happen every second Tuesday with a break in August for summer holidays.
- The Council package is published on the Thursday prior to the meetings and all Councillors are expected to read the package prior to the meetings.
- Council packages include Information and Administrative Reports, Bylaws, Correspondence and Light-Up and Proclamation Requests.

Comments/Questions

Board of Education Meetings prep

- Board of Education meetings generally happen every second Wednesday with a break in July for summer holidays. The Board calendar is available online on the District website (sd48seatosky.org) under Board.
- The Board package is prepared and electronically published on the Friday prior to the meetings and all Trustees are expected to read the package prior to the meetings.
- Board packages include Information and Administrative Reports, Bylaws, and Correspondence.

Committees

- The RMOW has nineteen committees of Council and at least one member of Council is appointed to each one.
- In addition, the RMOW has a Library Board, a Board of Variance and an Advisory Design Panel on which councillors sit.
- The RMOW also has several municipal corporations that councilors are appointed as directors.
- Each of these positions involve attending meetings, reviewing materials and providing Council with guidance on the activities of these committees and boards.
- Most of these meetings are open to the public and happen in person.

Typical Time Commitment

- Mayor: Full-time role
 - Councillors: 20 to 25 hours per week
 - School Trustees: Approximately 2-4 days per month.
- ✓ You can find more information on the SD48 website under Board → 2022 Trustee Elections → Resources



Comments/Questions

Remuneration (Effective Jan 1, 2023)

- Mayor: \$128,903.50
 - Councillor: \$48,798
 - Whistler School Trustee: \$14,782
- ✓ remuneration rates are adjusted yearly by the Consumer Price Index in British Columbia.

Running for Office

Thinking of running? Elected officials should have a desire to:

- ✓ Contribute to the betterment of the community
- ✓ Serve and act on behalf of all members of the community
- ✓ Be a leader

And be able to commit to:

- A four-year term
- Daytime and evening meetings
- Reviewing bi-weekly meeting packages
- Responding to inquiries and concerns from the public (ongoing)

Running for Office - Eligibility

- To qualify as a candidate, you must be:
 - ✓ 18 years of age or older as of general election day
 - ✓ A Canadian citizen
 - ✓ A resident of BC for 6 months before nomination date
 - ✓ Not subject to any of the disqualifications set out in s. 81 of the *Local Government Act*
- * Note: candidates are not required to reside within Whistler to run for office in Whistler

Running for Office – next steps

- What you **need** to do:
 - ✓ Pickup a nomination package (RMOW website or at Municipal Hall) starting on Aug 2, 2022.
 - ✓ Obtain a financial agent and submit this information to Elections BC.
 - ✓ Book a time with municipal election staff to submit your nomination package during the candidate nomination period August 30 - September 9, 2022.
- What you **may want** to do:
 - ✓ Create a candidate biography for the RMOW website (submit a photo, 150 words about your platform, and your contact information).
 - ✓ Create a space online (social media account, website, email account, etc.) where members of the public can find out more information about you and your platform/policies, and how to contact you.

Running for Office – Key Dates

Election period

The period beginning January 1 of an election year until 29 days before General Voting Day. Campaigns must report all expenses incurred during the election period.

January 1 –September 16, 2022

Pre-campaign period

At the beginning of this period election advertising rules come into force and continue through General Voting Day.

July 18 –September 16, 2022

Nomination period

The period for candidates to submit their nominations to local election officials.

August 30 – September 9, 2022

Candidate Nomination and Endorsement Challenge

Last day to challenge a candidate nomination and endorsement

September 13, 2022

Candidate Withdrawal

Last day to withdraw as a candidate

September 16, 2022

Campaign period

The period that begins on the 28th day before General Voting Day and ends at the close of voting on General Voting Day. Candidate and third party expense limits apply during this period.

September 17 –October 15, 2022

General Voting Day

October 15, 2022

Campaign financing disclosure statement filing deadline

January 13, 2023

Campaign financing disclosure statement late filing deadline with \$500 late filing fee

February 13, 2023

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All Candidates Meetings

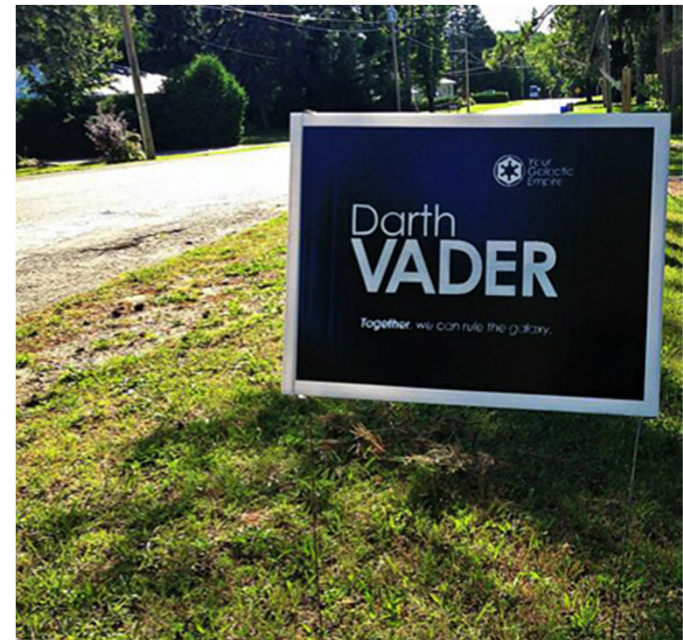
- Opportunities for candidates to provide the public with information on their perspective or proposed policies on hot topics or key issues in the community
- Typically hosted by local organizations in the community
- All-Candidate meetings can be added to the RMOW's Events Calendar at whistler.ca so that voters can find this information in a central location

Campaigning

- Be aware of the campaign financial requirements as laid out in *Local Elections Campaign Financing Act* (LECFA)
- More information on these requirements will be available in the candidate nomination package
- No campaigning can occur within voting places (including wearing campaign buttons or clothing)

Election Signs

- An election sign permit is required to post signs in Whistler (application found in nomination package)
- Election signs may be located on private property with the permission of the property owner.
- The Ministry of Transportation and Infrastructure conditionally allows election signs on highway rights-of-way;



Question and Answer Period

Thank you

- Visit whistler.ca/candidates and www.sd48seatosky.org/apps/pages/trusteeelections for more information and resources