



## MINUTES

### TRANSIT MANAGEMENT ADVISORY COMMITTEE (TMAC) WORKSHOP MONDAY OCTOBER 11, 2017, STARTING AT 12:00PM

**In the Piccolo Room  
4325 Blackcomb Way, Whistler, BC V0N 1B4**

#### **PRESENT:**

TMAC Chair – RMOW Councillor, J. Ford  
BC Transit, Senior Regional Transit Manager, L. Trotter  
Whistler Transit Ltd. – Operations Manager, S. Antil  
RMOW – General Manager Infrastructure Services, J. Hallisey  
RMOW – TDM Planner & Recording Secretary, E. DalSanto

#### **GUESTS:**

BC Transit – Senior Transit Planner, L. Megenbir  
Whistler Transit Ltd.– Transit Supervisor, C. Hoffmann – *Alternate*  
MOTI – Operations Manager, Howe Sound & Sunshine Coast, D. Legault  
MOTI – Area Manager, Squamish, J. Morwood

#### **ADOPTION OF AGENDA**

Agenda

Moved by S. Antil  
Seconded by L. Megenbir  
**That** the Agenda of the Transit Management Advisory Committee (TMAC) workshop of July 5, 2017 be adopted as amended to include discussion of Pilot Project for transporting residential waste on buses.

CARRIED

#### **ADOPTION OF MINUTES**

Minutes

Moved by L. Megenbir  
Seconded by J. Hallisey  
**That** the Minutes of the Transit Management Advisory Committee (TMAC) workshop of July 5, 2017 be adopted as circulated.

CARRIED

#### **PRESENTATIONS/DELEGATIONS**

Staff Updates

S. Antil will be the main Whistler Transit Ltd. contact for TMAC with C. Hoffman as the alternate.

Residential waste pilot program

BC Transit has agreed to a pilot program starting winter 2017/2018 allowing passengers to transport residential waste – recycling, compost and landfill waste - on Whistler Transit System buses subject to conditions. BC Transit is working with RMOW and Whistler Transit Ltd. staff on communications. The pilot program is being coordinated to start on the first day of the Early Winter schedule.

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- Whistler Transit Facility Commercial Bus parking BC Transit has indicated that due to the arrival of the CNG vehicles this winter and the associated facility upgrades, there is no excess commercial leasing space available at the Whistler Transit Facility during winter 2017/2018 other than six covered parking spaces currently being leased to PCL.
- CNG / SmartBus Update BC Transit updated TMAC members on the status of the CNG related facility and fueling upgrades as well as the scheduled arrival of the vehicles. CNG buses have started arriving in Whistler with the 25<sup>th</sup> bus scheduled to arrive in November. The new CNG buses will be in service for winter 2017/2018. The diesel buses will start being removed from Whistler in January 2018.
- The new buses will arrive equipped to have software installed enabling the automatic passenger counters, and automatic vehicle locators that will be used to show real-time location of vehicles. The software installation is scheduled for summer 2018. Nanaimo and Comox will have the software installed first followed by Squamish and Whistler and then Kamloops, Kelowna and Victoria.
- Sea to Sky Regional Transit The Sea to Sky Regional Transit Study Report final draft is complete. BC Transit staff are preparing a media release and will present the report to all partner Boards and Councils in October and November starting with the Squamish Lillooet Regional District Board at their October meeting. The report will then be posted at [www.bctransit.com/SeaToSky](http://www.bctransit.com/SeaToSky)
- Whistler Transit System Performance Discussion deferred to a future meeting.
- TAG 2017 Action Plan E. DalSanto updated TMAC members on the results of the 2017 Summer Action Plan. The full report can be found at [www.whistler.ca/MovingWhistler](http://www.whistler.ca/MovingWhistler). TMAC members discussed transit related fall/winter actions. The Whistler Experience Spirit Transit pass product will be on sale starting November 1, 2017 with a valid Whistler Experience number. The Whistler Chamber of Commerce will promote this product.
- TMAC recommends starting full winter service prior to December 15 to allow the community and drivers extra time to adjust to the new route numbering and full winter schedule before peak winter parking regulations start in Day Lots 4 and 5. TMAC also recommends using a portion of the 1,000 expansion hours to provide extra weekend service during Early Winter and over the American Thanksgiving weekend based on 2016 and 2015 early winter peak parking days.
- Winter 2017/2018 Implementation L. Megenbir led the discussion regarding the rollout of the winter 2017/2018 schedule which includes the implementation of the recommendations from the Valley Connector Review Service Discussion Document presented to Council on July 18, 2017. The communication approach will include radio, print, social media highlighting the new route names and numbers for routes 1-2-3.
- TMAC recommends that a videos outlining the changes be produced and promoted through the @WhistlerTransit Twitter account.

*J. Moorwood and D. Legault arrived at 1:30 p.m.*

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**Customer Service Hours** S. Antil confirmed that current Customer Service Hours are Monday to Friday from 8:00 a.m. to 4:30 p.m. excluding holidays. TMAC discussed the 2017 and 2016 results of the Whistler Transit System Extended Office Hours.

TMAC recommends that Customer Service Hours once again be extended for winter 2017/2018 from the start of Early Winter through to the end of Late Winter subject to cost being less than the budgeted PCL Parking Revenue.

**ACTION:** Whistler Transit Ltd submit a cost of the winter 2017/2018 Customer Service Hours to be reviewed and approved by BC Transit and the RMOW.

**Transit Related Infrastructure Updates**

E. DalSanto presented the Bus Shelter and Infrastructure wishlist that was circulated with the agenda. These items have been forwarded to the Ministry of Highways and Infrastructure (MOTI) to be considered for funding of less than \$100,000 through the Transit Minor Betterment Program. Due the MOTI Highway Capacity Study from Function to Lorimer, the RMOW and BC Transit will submit projects to the 2018 program that are north of Lorimer Road and will benefit both the local transit system as well as a future regional transit system.

TMAC has deferred discussion about proposed upgrades to Gondola Transit Exchange to the next workshop where it will be the main focus.

**ACTION:** BC Transit will conduct an operational review of the Gondola Transit Exchange based on the winter 2017/2018 schedule to help understand the Whistler Transit System infrastructure needs.

**2018 Actions and Workplan**

TMAC discussed 2018 actions and proposed Workplan for implementation.

- BC Transit staff recommend delaying the 10 Valley Express Pilot Project until such time as there are sufficient bus stops on the Highway 99 to service the main neighbourhoods in Whistler. BC Transit and the RMOW will apply to the Transit Minor Betterment Program for new highway bus stops at Rainbow and at Nesters/Spruce Grove northbound as well as improvements to the Spruce Grove southbound existing stop and the southbound stop at Alta Lake Road.
- 2018/2019 Whistler Transit Expansion Workplan will be announced in February with the Provincial budget.
- RMOW Council has authorized a 6,500 hour/three bus expansion for 2018/2019. Some of these hours should be earmarked for expansion of the free summer weekend and holiday free transit service from June 15 through September 15 as well as an expanded Early Winter service level.
- Expansions that cannot be accomplished in 2018/2019 should be planned for 2019/2020.

**Next Meeting**

The next TMAC meeting will be scheduled in early 2018.

**ADJOURNMENT**

Moved by S. Antil

**That** Transit Management Advisory Committee (TMAC) adjourns the October 11, 2017 TMAC Workshop at 3:11 p.m.

CARRIED

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CHAIR: J. Ford

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E. DalSanto, Recording Secretary