



WHISTLER

MINUTES

**REGULAR MEETING OF EMERGENCY PLANNING COMMITTEE
TUESDAY, NOVEMBER 29, 2016, STARTING AT 1:30 P.M.**

**In the Flute Room
4325 Blackcomb Way, Whistler, BC V0N 1B4**

PRESENT:

Mayor, Nancy Wilhelm-Morden
Councillor, Jen Ford
RMOW Chief Administrative Officer, Mike Furey
RMOW General Manager of Infrastructure Services, James Hallisey
RMOW General Manager of Resort Experience, Jan Jansen
RMOW General Manager of Corporate and Community Services, Norm McPhail
Whistler Fire Rescue Chief, Geoff Playfair
RCMP Staff Sergeant, Rob Knapton
RMOW Acting Manager of Protective Services, Lindsay DeBou
RMOW Emergency Program Coordinator, Erin Marriner
Whistler Transit Representative, Juan Carlos Gomez
Whistler Fire Rescue Captain, Tony DelBosco
School District#48 representative, Ian Currie
Whistler Blackcomb representative, Kira Cailles
RMOW Recording Secretary, Evangeline Cannon

REGRETS:

Vancouver Coastal Health, Samantha Wilbur
BC Ambulance Service, William Macdonald

ADOPTION OF AGENDA

Moved by G. Playfair
Seconded by L. Debou

That the Emergency Planning Committee adopt the Emergency Planning Committee agenda of November 29, 2016.

CARRIED

ADOPTION OF MINUTES

Moved by J. Jansen
Seconded by M. Furey

That the Emergency Planning Committee adopt the Regular Emergency Planning Committee minutes of May 24, 2016.

CARRIED

PRESENTATIONS/DELEGATIONS

Safety Briefing

Pre-meeting safety briefing presented by E. Marriner; E. Marriner briefed attendees on safety protocols should an emergency occur during the meeting.

General Emergency Program Update

E. Marriner provided an update on several current Emergency Program initiatives including the Crown Land Tenure Application for the Gin Peak Repeater Site, the October 22nd public Emergency Preparedness session at the Whistler Library, The Great BC Shake Out, volcanic activity on Mount Meager, growing regional partnerships, and auxiliary power to municipal facilities. A discussion was held. Note: Chair Mayor N. Wilhelm-Morden questioned the recent loss of FM radio transmission in Whistler.

Action item: E. Marriner will look into gaps in service of FM radio and report back to the group.

RMOW and RCMP Staffing Update

N. McPhail reported that Kara Triance has been hired as the new Inspector of Regional RCMP to replace Neil Cross. Pat Mulhall has been hired as the new Staff Sergeant, as Steve LeClair retired in June. L. DeBou reports that a FireSmart Coordinator has been hired at the RMOW on a term position. Scott Rogers, Fire Smart Coordinator is working with Strata's encouraging the adoption of FireSmart initiatives and creating a manual for future FireSmart work.

Kira Cailes joined the meeting at 1:40 p.m.

R. Knapton joined the meeting at 1:43 p.m.

Comprehensive Emergency Management Plan: Flood Hazard Specific Guide

A presentation by E. Marriner regarding the Comprehensive Emergency Management Plan – Flood Hazard Specific Guide. A discussion was held.

Action item: Chair Mayor N. Wilhelm-Morden suggested that the Flood Hazard Specific Guide be presented to Council.

Canadian Red Cross Agreement

A presentation by E. Marriner regarding the success of the Canadian Red Cross Agreement in 2015 and 2016, and a recommendation from staff that the RMOW extend the agreement another three years. E. Marriner reports that the partnership is significantly benefiting the RMOW and the community. Squamish, Pemberton and the Squamish-Lillooet Regional District also have agreements with the Canadian Red Cross.

2017 Emergency Program Budget Requests

E. Marriner provided information regarding a 2016 budget request to complete a Sea to Sky Corridor Evacuation Transportation Plan; if approved in the budget process, this will be a cost-share with District of Squamish. The RMOW Evacuation Plan provides a robust plan to evacuate people within the RMOW jurisdiction; the Sea to Sky Evacuation plan will provide a strategy to evacuate an entire community in the Sea to Sky corridor and what the highway capacity and operational requirements are for mass evacuation in the corridor.

Action item: Chair Mayor N. Wilhelm-Morden suggested that staff look at lessons learned from the evacuation in Fort McMurray; and whether or not Fort McMurray had an evacuation plan.

Update to Committee Terms
of Reference

A recommendation from staff that the Emergency Planning Committee Terms of Reference be updated; specifically sections pertaining to Committee Membership, Quorum, Public Attendance at Meetings, Frequency of Meetings, Minutes, and Committee Appointments including the addition of a secretary and recording secretary.

That staff take the updated Terms of Reference to Council for endorsement.

Moved by J. Jansen
Seconded by J. Ford

2017 Meeting Schedule

Proposed meeting schedule for the Emergency Planning Committee for 2017:

- Thursday March 2, 2017; 8:30am to 10am
- Thursday June 15, 2017; 2:30pm to 4pm
- Thursday September 14, 2017; 2:30pm to 4pm
- Thursday December 7, 2017; 2:30pm to 4pm.

All meetings will be held in the Flute Meeting room at Municipal Hall.

OTHER BUSINESS

M. Furey notes that he would like to see the traffic/parking management plan begin to be worked on for the Holiday season. Would like to see flaggers out at the congested areas again this season. N. McPhail noted RMOW hired consultants to study road closures, preventative and follow up processes. Engineering is also working diligently with the Transportation Advisory Group to study data, trends etc. MOTI met with Engineering recently and made some suggestions on tweaks that can be made to local Hwy services to facilitate as smooth Hwy flow as possible.

ADJOURNMENT 2:15 pm

CHAIR: Mayor, Nancy Wilhelm-Morden