

RESORT MUNICIPALITY of WHISTLER

HYDRANT USAGE APPLICATION

APPLICANT NAME: \_\_\_\_\_ Phone: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

REASON for USE: \_\_\_\_\_

DATES for USE: \_\_\_\_\_

HYDRANT NUMBER: \_\_\_\_\_ HYDRANT LOCATION: \_\_\_\_\_

APPLICATION PROCESSING FEE:	\$ 100 for 24-Hour Permit	<input type="checkbox"/>	Require a Black Cap	<input type="checkbox"/>
	\$ 400 for Seven-Day	<input type="checkbox"/>	for the 4-inch Port	
	\$1,000 for Seasonal Permit	<input type="checkbox"/>	\$1000 Deposit	<input type="checkbox"/>

CONDITIONS OF USE:

1. Anyone hooking equipment up to a fire hydrant without receiving approval via their Hydrant Usage Application form, will be in violation of Sections 10.5, 10.6 and 10.7 of the Fire Protection and Fireworks Bylaw No. 2046, 2014 and subject to the penalties therein.
2. The Utilities Department will review requests and if approved, will issue a permit for hydrant usage. The signed Permit & required equipment will be picked up at the Stores Department at the Whistler Public Works Yard (8001 Highway 99).
3. Hydrant to be opened fully and the flow controlled by operating a gate valve attached to the 2½-inch hydrant port. One 2½-inch port to be left unencumbered at all times.
4. All hydrant users must use a Backflow Preventer valve attached to above gate valve to avoid possible contamination of drinking water. These valves are to be borrowed from the Utilities Department with a **\$1,000 deposit**.
5. If hydrant has a BLACK CAP on the 4-inch port with a 3/16-hole drilled into it, it will necessary to borrow (covered under the \$1,000 deposit above) a black cap from the Utilities Department.
6. Equipment attached to the hydrant shall be removed anytime the hydrant is unattended and at the termination of the permit.

I, \_\_\_\_\_ on my own behalf and on behalf of the owner of the company or individual named in this application having a civic address of \_\_\_\_\_, hereby agree that I accept all risk to person or property which may result from the use of a fire hydrant so provided by the Resort Municipality of Whistler at the times and location as noted above for the reason provided on this application and that I shall release, indemnify and save harmless the Resort Municipality of Whistler from and against all actions, causes of action, damage, loss, harm, cost, claims and demands of every kind whatsoever, by any person, arising out of or in any way connected to the permission to use or use of the fire hydrant identified in this application and belonging to the Resort Municipality of Whistler for any damage, loss or harm to this fire hydrant that may arise from any improper use or connection at the times and location as noted above.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

_____	_____
<i>Signature of Applicant</i>	<i>Please Print Name</i>

**FOR OFFICE USE ONLY AUTHORIZATION FOR HYDRANT USAGE**

_____	_____	_____
<i>Signature of Issuing Authority</i>	<i>Please Print Name</i>	<i>Employee No.</i>
Backflow Preventer Unit No.: _____	Black Cap for 4-inch Port Provided	<input type="checkbox"/>

Date and Meter Reading when signed out: \_\_\_\_\_

Date and Meter Reading when returned: \_\_\_\_\_

## **Resort Municipality of Whistler**

### **Hydrant Usage Application Process**

1. **Contractor** emails a request to the following Utilities Staff:

**To:** Scott Morphet, Equipment Operations Foreman- [smorphet@whistler.ca](mailto:smorphet@whistler.ca)  
**cc:** Chris Wike, Utilities Superintendent – [cwike@whistler.ca](mailto:cwike@whistler.ca)  
**cc:** Bill Harvey, Chief Utilities Operator – [bharvey@whistler.ca](mailto:bharvey@whistler.ca)

2. **Contacted Utilities staff member** reviews the request and if approved,
- prepares the required paperwork and emails the document to the contractor with a Backflow Prevention Device Unit No. included.
  - delivers the quoted Backflow Prevention Device to the Stores Department to await pickup.
3. **Contractor** takes the required paperwork to Municipal Hall and pays the Application Processing fee and Backflow Prevention Device deposit.
4. **Contractor** picks up the Backflow Prevention Device and a Black Cap for the 4-inch port if required, from the Stores department at the Public Works Yard, by showing the paid receipt.
- Alternatively, the Utilities Department may determine that RMOW staff will connect the Backflow Prevention Device on the permitted hydrant and provide hands on usage instruction to Contractor.

### **Returns**

1. **Contractor** returns Backflow Prevention Device and Back Cap if supplied, to the Public Works Yard, Stores department.
2. **Stores/Utilities** confirm the Cap and/or Backflow Prevention Device has been returned in good working order, and processes the required documents to have the Contractor's deposit refunded by RMOW Finance.
3. **Finance** mails a cheque to return the deposit.

Any personal information in this form is collected for the purposes of issuing a hydrant usage permit under the authority of s.26(c) of the *Freedom of Information and Protection of Privacy Act*. By completing this form you are providing the Resort Municipality of Whistler with your consent to collect your personal information that will be used by RMOW to manage the hydrant usage permit process. Information will be kept on file for two years for legal retention purposes. For questions regarding the collection of personal information, please contact the Utilities Department at [cwike@whistler.ca](mailto:cwike@whistler.ca) or in person at the Public Works Yard at 8001 Highway 99, Whistler, BC.