



WHISTLER

MINUTES

**REGULAR MEETING OF THE RECREATION LEISURE
ADVISORY COMMITTEE
THURSDAY, OCTOBER 19, 2017, STARTING AT 12:00 PM.
Passivhaus
7390 Fitzsimmons Road South, Whistler, BC V0N 1B7**

PRESENT:

Roger Soane, Member at Large
Martin Pardoe, Manager, Resort Parks Planning, RMOW
Roger Weetman, Manager, Recreation, RMOW
Cheeying Ho, Facilitator, Centre of Sustainability, RMOW
John Konig, Member at Large
Meredith Kunza, Tourism Whistler representative
Josie Chuback, Member at Large
Chris Kaipio, Member at Large
Dave Clark, Member at Large
Stephanie Sloan, Member at Large
Bob Calladine, Member at Large
Eric Wight, Member at Large
Colin Pitt-Taylor, Member at Large
Councillor, Jen Ford
Annie Oja, Parks Planner
Recording Secretary, Melissa Talaro

REGRETS:

Murray Lunn, Chair
Ian Currie, Howe Sound School District 48 representative

ADOPTION OF AGENDA

Included new business: None

Removed from the Agenda: None

Moved by Jen Ford
Seconded by Josie Chuback

That Recreation Leisure Advisory Committee adopt the Regular Recreation Leisure Advisory Committee agenda of Thursday, October 19, 2017

CARRIED

ADOPTION OF MINUTES

Moved by Jen Ford
Seconded by Josie Chuback

That Recreation Leisure Advisory Committee adopt the Closed Recreation Leisure Advisory Committee minutes of September 14, 2017

CARRIED

PRESENTATIONS/DELEGATIONS

Welcome

Cheeying H., the facilitator from the Whistler Centre for Sustainability, welcomed the Committee and reviewed the objectives for the meeting. Roger S. will be the acting Chair for the meeting in place of Murray L. Committee attendees did a roundtable introduction, where they stated who they were and who they were representing.

Survey Results

The results of the recent RLAC survey were shared amongst the group. The full results can be found in Appendix A. The facilitator pointed out some points of interest from the survey responses:

In response to: What do you enjoy the most?

The most common responses were: Being able to provide informed recommendations, using your own expertise.

In response to: What do you think is your most important role?

The responses included: Provide expertise, represent community, make informed recommendations, collaborate with staff and colleagues, and identify recreation and leisure strategies/solutions to support community goals.

In response to: Any change to Terms of Reference?

There was a suggestion to include a member of the public that is under the age of 25. There was a discussion on whether one specific demographic should be pointed out. The committee agreed that by advertising through social media, the younger demographic would be reached.

Another suggestion was to point 2.4(c) which should include 'Residents' along with visitors. This change was made to the Terms of Reference.

In response to: How to make RLAC meetings more effectively run?

The most common response by far was: More clarity and focus on the recommendations and outcomes required at each meeting. Members suggested more input for planning from RLAC committee.

Top issues identified to be addressed in 2018 were: turf field, trails, illegal camping, dog parks, trash in parks, tennis facility

Martin P. explained the closing date is when new members are in place with an anticipated future meeting of November, possibly January. Advertising for positions will be discussed following the outcome of this meeting.

Terms of Reference

The committee reviewed and discussed the updated Terms of Reference, which provided more clarity on the roles of the RLAC. The facilitator presented the International Association for Public Participation (IAP2) spectrum and how RLAC is engaged at different levels. The IAP2 spectrum is attached as Appendix B.

It was explained that Council receives RLAC minutes and considers recommendations from RLAC. It was suggested that staff provide a report back to RLAC from Council meetings regarding Council's decisions regarding RLAC recommendations. Alternatively the Council representative could provide a regular verbal report to Committee members at a subsequent meeting.

It was suggested that RLAC meeting agenda more clearly state whether a topic is for discussion, information or decision/recommendation. A consent agenda was suggested to use to keep the discussions more focused on the topics that required a decision. A consent agenda includes a section of information to be adopted together without requiring discussion, and the discussion topics would be separate. Anyone can ask to take a topic off the consent agenda for discussion if so desired. It was also agreed that the meeting agenda would be sent out a week before a meeting.

Changes to Terms of Reference reviewed. Will need to be approved by Council. The updated version is attached at Appendix C.

RLAC reviewed and discussed the draft Vision (adapted from the Recreation and Leisure Master Plan) and Goals that will be included in the Terms of Reference. Members suggested the following: Working towards sustainability; add inclusive/for all; include uniqueness (maintain landscape, etc); remove leisure and sport (consider wording); missing community and guest's aspect; by the community for the community. The revised draft Recreation and Leisure Vision and Goals is attached as Appendix D.

That Recreation Leisure Advisory Committee members recommend staff take these commentaries into consideration and develop a more refined draft Terms of Reference to be reviewed by the Committee. Once the Committee approves the draft the Committee will take it to Council for their approval. The draft will include a clause that refers to diversity in the criteria selection of Committee members.

Moved by Jen Ford
Second by Bob Calladine

CARRIED

Roberts Rules and Consensus	A discussion of Robert's Rules versus consensus decision making was reviewed. Robert's Rules may not leave enough time for discussion, whereas using consensus allows more discussion. Challenge with consensus style meeting is that it is hard to control and agenda may be challenging to complete. Formal wording still used for motions in consensus vote. Council prefers to use motions. Suggestion that RLAC meeting minutes will include details of motions - whether passed unanimously or with members opposed or abstaining, with bullet points explaining the reasons.
2018 – 2019 Priorities	Committee divided into groups of 3 to discuss the 2018 topics identified by the members in the survey. The goal was to agree upon the priority topics for 2018, and then identify timing for each issue. Committee members were also asked to identify their top three important/priority topics for 2018.
Identify actions	Identify and prioritize actions (small group discussion). Actions were identified within each of the five focus areas of the Recreation and Leisure Master Plan. The results are presented in Appendix E.
Actions discussions	<p>The Committee convened again to discuss the results of the small group discussions.</p> <p>Members suggested that additional actions could include starting a visionary process for the tennis community and the Renaissance project.</p> <p>Committee members pointed out that the actions were grouped towards Whistler Parks and in Q1. Staff will take this framework and review with a lens of balanced resources and time from all departments, and bring back to the Committee.</p> <p>There was a discussion on what is the recreation amenity goal? Turf field is a need for the community (capacity), tennis club is a need for a world class resort and community. There was talk of Nick North condensing into 9 holes and building housing on the other 9, but that it wasn't a feasible idea. A member suggested that RLAC could do a gap analysis, and identify what is the community's aspirational thinking, looking ahead 25 years from now.</p>
Next steps	<p>Staff to redraft Terms of Reference to take to Council for approval.</p> <p>2018 Priorities and work plan – staff will find a balance of meeting times that will work for RLAC (e.g. potentially more meetings in Q1 and fewer in Q3 and Q4); draft for next meeting.</p> <p>Budget planning occurs October through to December.</p>

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Staff explained RLAC member terms – 2 consecutive 2 year terms; all committee members need to re-apply, you are not automatically appointed to the next term. Will advertise for committee membership before next year. Suggestion of member at large >25 to represent that specific criteria.

It was agreed that wording including youth, inclusive or diverse would be used in the Terms of Reference.

Roger W. and Martin P. thanked Cheeying H. for planning and facilitating the meeting. Thank you to the members at large for their volunteer time. Thank you for voting Murray as Chair. Murray was the successful candidate for the Civic award.

A meeting evaluation form was handed out for feedback regarding the meeting.

The facilitator asked for a round of closing thoughts about the meeting. Members identified the following: commonalities; strategic planning in Q1-Q4; good process and getting to know other members; generate new strategies; two heads are better than one; thank you to staff and Martin P. and Roger W.; embodiment of community engagement; collaborative process beneficial; working on master plan and putting it all together; excited for direction and knowing our roles; team feeling; thank you to members that have served out their terms.

OTHER BUSINESS

ADJOURNMENT

Moved by Colin Pitt-Taylor

Second by Jen Ford

That Recreation Leisure Advisory Committee adjourn the October 19, 2017

Recreation Leisure Advisory Committee meeting at 3:47 pm

CARRIED

ACTING CHAIR: Roger Soane