



WHISTLER

MINUTES

**REGULAR MEETING OF MEASURING UP SELECT
COMMITTEE OF COUNCIL (MUSCC)
WEDNESDAY, FEBRUARY 5, 2014,
STARTING AT 3:00 P.M.**

**In the Flute Room at Whistler Municipal Hall
4325 Blackcomb Way, Whistler, BC V0N 1B4**

Members - Present

Melissa Deller, Whistler Community Services Society, SNAP Coordinator
Phil Chew, BC Para Alpine Ski Team Coach, Member at Large
Sarah Johnston, Service Coordinator, Whistler Chamber of Commerce
Wendy Aitken, Director Guest Services, Whistler Blackcomb

Members - Absent

Andrée Janyk, Councillor, RMOW
Chelsey Walker, Executive Director, Whistler Adaptive Sports Program
Mary Ann Collishaw, Manager Member Relations, Tourism Whistler
Sue Lawther, Mature Action Committee
Kevin Damaskie, Sustainability Coordinator & MUSCC Chair

Municipal Staff

Mike Kirkegaard, Director of Planning
Sarah Tipler, Measuring Up Coordinator, & MUSCC Vice-Chair &
Secretary
Kay Chow, Recording Secretary

Sarah Tipler assumed the role of Chair in Kevin Damaskie's absence.

Adoption of Agenda

Moved by Wendy Aitken
Seconded by Melissa Deller

That MUSCC adopt the Regular MUSCC agenda of February 5, 2014.

CARRIED.

Introductions

Mike Kirkegaard, Director of Planning, introduced himself and thanked members for their service on this committee.

Adoption of Minutes

Moved by Phil Chew
Seconded by Wendy Aitken

That MUSCC adopt the Regular MUSCC minutes of November 13, 2013.

CARRIED.

**Whistler Taxi Saver
Program;
Transit Future Plan;
Bus Pass
Communication Cards**

Emma DalSanto, Transit Coordinator, RMOW advised on the following.

1. The Whistler Taxi Saver Program is an informal program that has existed since the mid 2000's, prior to low floor buses. Subsidized by RMOW.
2. Proposing to work with the Volunteer Driver Program, administered by

WCSS (Whistler Community Services Society) for persons requiring transportation to appointments when transit is not an option or when a volunteer driver may not always be available.

3. Proposal to formalize the Whistler Taxi Saver Program, prepare rules and guidelines, administration by WCSS.
4. Report to Municipal Council March 18, 2014.
5. BC Transit is preparing a Transit Future Plan, a 25 year vision.
6. Entire Sea To Sky area grouped together, includes Squamish, Whistler, Pemberton, and Mount Currie.
7. Public consultation, tentatively Saturday, March 29, 2014 and possibly Wednesday & Thursday prior to that. Confirmed dates will be communicated.
8. A Whistler Transit Ltd. staff member proposed an idea to use Ipswich Bus Care Cards as a template for Whistler. Work on this will begin April/May 2014.
9. The cards are used by passengers to communicate discreetly with the bus driver so that they do not need to verbally communicate each time to identify their needs.
10. Whistler Transit Ltd. supports this idea.
11. BC Transit supports this idea; however they will not be creating this from their head office. They have advised that is up to the local, regional areas to work out.
12. Emma provided a handout, example of the Ipswich card.
13. Staff seeks committee feedback.
14. Is there a common Whistler issue?
15. Applicable for temporary conditions like a broken leg.
16. What is the availability? How do you go about obtaining the card? Propose to be downloadable from transit website; distributed by WCSS; available like the temporary accessible parking pass program.
17. Available for guests? Yes.
18. How would it be communicated to the guests? Through bookings, website information.
19. Passengers could also potentially point to a laminated card posted near the bus driver.
20. Target availability May/June 2014.
21. Committee members should submit further feedback to Emma DalSanto or Sarah Tipler.

Emma DalSanto left the meeting at 3:23 p.m.

Terms of Reference

1. Mike Kirkegaard provided background information regarding Committees of Council.
2. The committees are an advisory body providing recommendations to municipal staff and council.
3. Committees have a Terms of Reference; adhere to Roberts Rules of Order, quorum requirements, membership appointments by municipal council, posting of meeting dates and agendas.
4. There was a discussion regarding the proposed amendments to the Terms of Reference: committee membership, meeting schedule,

- quorum requirements.
5. Committee membership will consist of up to 12 members from the organizations identified.
 6. Each November the organizations will be solicited and request made for their representative for the upcoming year.
 7. The organizations will submit name of representative.
 8. Staff will write Report to Council recommending the proposed representatives.
 9. Members will be appointed annually by Council each January.
 10. Quorum will be based on appointed members and exclude staff. i.e. If there only 9 individuals instead of 13 then quorum will based on 9 for that year.
 11. MEMBERSHIP: "MUSCC will consist of a chair and up to 12 additional members including the Measuring Up Coordinator, representing Whistler's major partners, business and community interests; with preference given to those with knowledge related to disability issues:"
Revise this paragraph to "MUSCC will consist of up to 13 members, representing Whistler's major partners ...". Staff will further discuss the need to specify the Measuring Up Coordinator within the named composition.
 12. Proposed membership composition:
 - I. One RMOW Council member (non-voting)
 - II. One representative from the Mature Action Committee
 - III. One RMOW staff member from the Planning Department (non-voting)
 - IV. Measuring Up Coordinator, RMOW (non-voting)
 - V. One representative from the Whistler Chamber of Commerce
 - VI. One representative from Tourism Whistler
 - VII. One representative from Whistler Adaptive Sports Program
 - VIII. One member from Whistler Blackcomb management team.
 - IX. One representative from the accommodation sector
 - X. One representative from Whistler Community Services Society.
 - XI. One representative working for Vancouver Coastal Health
 - XII. Two members-at-large from the community, representing people with various disabilities and levels of disability
 13. Advertise for another member-at-large.
 14. Outreach to accommodation sector.
 15. RESPONSIBILITIES
 16. MEETINGS, change to: MUSCC meetings will be scheduled every two months.
 17. Add language to permit special meetings as required.

NEW BUSINESS

2014 Work Program

1. Sarah Tipler will be working on an RMOW Accessibility Policy.
2. A scoping document will be prepared and sent to committee members' seeking their feedback.

Next Meeting

1. Next meeting June 4, 2014.
2. Going forward Committee meetings will be held every 2 months, with no meetings July, August and December, however special meetings may be held as required.

Wayfinding Signage

1. Sarah Tipler provided photos of the new iridescent Wayfinding signage stickers.
2. The layout will be vertical instead of the current horizontal layout and reoriented to "You Are Here" instead of a north south orientation.
3. The new improved stickers will be out in the next month and a half.

Member Updates

1. Wendy Aitken advised that regional skier visits are down this winter, while the destination skier visits have been great.
2. New 8 passenger gondola cars for next winter.
3. New RFID gates, ski pass and ticket system; tickets and passes will be embedded with a chip which will provide greater security from fraud.

ADJOURNMENT

Moved by Phil Chew

That MUSCC adjourn the February 5, 2014 committee meeting at 4:34 p.m.

CARRIED.

CHAIR: Sarah Tipler

VICE CHAIR and SECRETARY: Sarah Tipler