



# WHISTLER

## TERMS OF REFERENCE

## MEASURING UP SELECT COMMITTEE OF COUNCIL

**Council Adoption: April 1, 2014  
File No. 8320.01**

### PURPOSE OF COMMITTEE

The Measuring Up Select Committee of Council (MUSCC) will work collaboratively to assess and improve community accessibility and inclusion focusing on the experiences of people with disabilities, but encompassing the whole community. The Committee will review and improve local access and inclusion as based upon public input and participation on an ongoing basis. People with disabilities will be an active part of this work.

### MEMBERSHIP

MUSCC will consist of up to 13 members, representing Whistler's major partners, business and community interests; with preference given to those with knowledge related to disability issues:

- I. One RMOW Council member (non-voting)
- II. One representative from the Mature Action Committee
- III. One RMOW staff member from the Planning Department (non-voting)
- IV. Measuring Up Coordinator, RMOW (non-voting)
- V. One representative from the Whistler Chamber of Commerce
- VI. One representative from Tourism Whistler
- VII. One representative from the Whistler Adaptive Sports Program
- VIII. One member of the Senior Leadership Team from Whistler Blackcomb
- IX. One representative from the accommodation sector
- X. One representative from Whistler Community Services Society
- XI. One representative working for Vancouver Coastal Health
- XII. Two members-at-large from the community, representing people with various disabilities and levels of disability.

Members are to be appointed annually by Council each January and any membership changes will require Council approval. The Committee may invite other stakeholders to meetings as required for discussions from time to time. The Chairperson will be nominated and elected by the Committee.

Meeting quorum shall consist of the appointed or designate majority of the voting members of the Committee. Recommendations of MUSCC shall be made by a majority of members in attendance at a meeting, provided quorum is met at that meeting.

## **RESPONSIBILITIES**

The Measuring Up Select Committee of Council is intended primarily to:

1. Work collaboratively to identify and implement initiatives to enhance accessibility and inclusion across the resort community;
2. Undertake initiatives which help promote and profile Whistler as an increasingly accessible and inclusive four season destination resort;
3. Provide the RMOW guidance and advice regarding accessibility within all of its departments and municipal events, including how the RMOW may become more inclusive in its operations;
4. Establish a reporting process that allows interested members of the public access to the progress of the Committee;
5. Provide an objective view in the public interest and fairly represent this view in RMOW public processes along with the organizations that they represent;
6. Recognize that the comments and recommendations of the Committee, represents one of a series of decision-making processes that enable members of Council to fully understand the issues under review, including their policy and budget consequences and potential impact on the public;
7. Receive referrals from Council and its committees for review and recommendations;
8. Investigate funding opportunities available with respect to inclusion and accessibility.

## **MEETINGS**

MUSCC meetings will be scheduled every two months. Special meetings will be scheduled as required.

Meeting locations and times will be posted 72 hours in advance on the RMOW website and public notice boards. All meetings will be open to the public to attend. Meeting minutes will be provided to Committee members and Council.

The proceedings of MUSCC are to be governed by Roberts Rules of Order in accordance Bylaw No. 1659, 2004 and Committee members are expected to adhere to the RMOW's conflict of interest policies.

## **BACKGROUND**

In 2003, an accessibility audit of Whistler Village was prepared as part of the bid for the 2010 Olympic and Paralympic Winter Games. Over the corresponding period, 2010 Legacies Now developed the Measuring Up accessibility and inclusivity framework for communities in British Columbia. In 2006 Whistler was approached by Legacies Now to become a Measuring Up pilot

community.

Measuring Up promotes active participation of people with disabilities in all aspects of community life. Active participation involves accessibility (addressing barriers) and inclusion (welcoming and enabling participation). Measuring Up provides means to evaluate community progress in enabling people with disabilities to enjoy active participation.

As a Measuring Up pilot community, the Resort Municipality of Whistler (RMOW) launched an effort to address the barriers identified by the access audit and began developing an accessibility strategy. Community members were invited to form an advisory group to assist staff in identifying priorities and appropriate remedies. The early focus was on pressing needs such as the installation of ramps at the previously un-accessible Whistler Village breezeway and other infrastructure improvements.

The initiative included a community-driven enhancement process as well as the formation of a Measuring Up Select Committee of Council. These initiatives aim to improve the visitor experience and the autonomy and independence of all community members.