

# Non-Exclusive Use Permit (NEUP)

Application/Permit #  _____  (Office use only)
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## Outdoor Facilities – Festivals, Events & Animation

This application is to request permission for use of municipally controlled lands in Whistler. To request permission to use provincial Crown Lands please visit [frontcounterbc.gov.bc.ca](http://frontcounterbc.gov.bc.ca) for the Crown Land Tenure Application.

Non-exclusive use permits will be issued on an annual basis and users will be expected to re-apply each year.  
*Note: The submission of this application does not guarantee that a permit will be issued for requested usage.*

### Section one: Business information

Business name: \_\_\_\_\_

Do you hold a valid Whistler business licence?  Yes  No If yes, BL Number: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ Email: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone number: \_\_\_\_\_

Is your organization a registered not-for-profit? Yes No If yes, Non-profit number: \_\_\_\_\_

### Section Two: Municipal Land Use

*Please attach supporting documents as necessary if space does not allow on form.*

1. Estimated Attendance (including staff) – Total daily users: \_\_\_\_\_ Maximum group size: \_\_\_\_\_  
*(for clinics/coaching)*

2. Day(s), Time(s), and Duration – *please describe your ongoing regular schedule*

*\*Availability may be limited, especially at peak dates, times and locations.\**

3. Estimated total cumulative seasonal user visits; May 15 - October 15: \_\_\_\_\_  
*(i.e. Mon - Fri [5 days], 25 users daily = 125 total user visits)*

4. Facility Type(s): *select all that apply*

- Parks  Trails  Valley Trail *\*commuting only*  Valley Trail *\*guided*  Water Access  
*For travel between destinations* *Tour along the valley trail*

5. Locations: *Please list all locations including trail travel to and from facility*

*(Trails may be listed by region/zone. i.e. Lost Lake, Westside trails, Cheakamus Trails etc.)*

6. Proposed Activities: *Give a brief description of your program(s)*

Adult

Youth

### Section Three: Permits and Insurance Requirements

1. Do you have Provincial approved Crown Tenure (or is an application in process)?  Yes  No

2. Insurance Requirements:

A Certificate of Insurance (C.O.I) must be provided, covering the following requirements:

- a) Inclusive liability of \$2 million minimum in Canadian funds (certain activities will require \$5 million coverage i.e. mountain biking, e-biking, or other high risk activities)
- b) Document must include a cross liability clause.
- c) The following must be additional insured included in the coverage:
  - o Resort Municipality of Whistler (all events)
  - o School District 48 (only for events conducted on school property)
  - o "His Majesty the King in Right of the Province of British Columbia" (only for events on crown and provincial lands)
  - o Liquor Liability (only for events serving alcohol)
- d) The insurance coverage must be primary and not require any sharing of loss with other insurance policies, including RMOW's.
- e) The policy must include a waiver of subrogation in favor of RMOW, preventing the insurer from seeking compensation from RMOW for any claims paid out.
- f) The insurer must provide 30 days' notice of cancellation, non-renewal, or any material change to the insurance policy.
- g) If applicable, the policy must also include Workers' Compensation coverage, or proof of the User's participation in the relevant program.
- h) If subcontractors are used for the event, they must either provide their own insurance meeting these requirements, or the User is responsible for ensuring that their insurance meets the criteria.

Important: For detailed insurance terms and conditions, please refer to the full event agreement. The Certificate of Insurance must be provided to the RMOW prior to the event date, confirming compliance with these requirements.

3. Non-refundable Application Fee: \$50 + GST  
*Fee will be included when the permit is issued*

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Print Name

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Date

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Signature

By signing up for an Xplor Recreation profile, you are providing the Resort Municipality of Whistler (RMOW) with your consent to collect your personal information for the purpose of setting up your profile. This information is collected under the authority of Section 26(c) of the Freedom of Information and Protection of Privacy Act. Your personal information will be kept securely by the RMOW for a minimum of one year and can be deleted upon request. For questions regarding the collection of personal information, please contact [recreation@whistler.ca](mailto:recreation@whistler.ca) or 604-935-7529.

We occasionally send important service notice emails. By signing up for an Xplor Recreation profile, you consent to receiving these emails from the RMOW.

**Contact**

Resort Municipality of Whistler  
Outdoor Facilities  
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Email: [outdoorfacilities@whistler.ca](mailto:outdoorfacilities@whistler.ca)