



**THE RESORT MUNICIPALITY OF WHISTLER  
COUNCIL POLICY**

<b>POLICY NUMBER:</b>	<b>G-17</b>	<b>DATE OF RESOLUTION:</b>	<b>JUNE 21, 2004</b>
AMENDED ON:	OCTOBER 17, 2005	AMENDED ON:	FEBRUARY 21, 2012
AMENDED ON:	NOVEMBER 7, 2005	AMENDED ON:	OCTOBER 16, 2012
AMENDED ON:	NOVEMBER 6, 2006	AMENDED ON:	OCTOBER 1, 2013
AMENDED ON:	OCTOBER 20, 2009	AMENDED ON:	MAY 9, 2017
AMENDED ON:	OCTOBER 4, 2011	AMENDED ON:	MARCH 26, 2019
<b>MUNICIPAL LIQUOR LICENSING POLICY</b>			

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## 1.0 SCOPE OF POLICY

This policy establishes a framework for Resort Municipality of Whistler (RMOW) policies and decisions regarding liquor sales, service, licensing and consumption. The policy includes guiding principles for licensing decisions, the role of the Liquor Licence Advisory Committee, policies and guidelines for specific licensing decisions, the Good Standing review process and the municipal processing requirements for various types of liquor licence applications. This policy provides information to applicants for new or amended liquor licences. Additionally, the policy provides guidelines to municipal staff and the Liquor Licence Advisory Committee for the review of those applications.

## 2.0 POLICY CONTEXT

### Provincial Policy Context

In British Columbia new liquor licences and amendments to existing licences are issued by the provincial Liquor and Cannabis Regulation Branch (LCRB). LCRB regulations and policies provide opportunity for comment from local government on licensing decisions that may have an impact on the community. The requirements for local government comments vary depending on the type of licence or licence amendment. In some cases the views of residents must be gathered and a formal resolution from local government Council must be provided. Those resolutions from Council must address the LCRB prescribed criteria and be in the format required by LCRB regulations.

### Resort Municipality of Whistler Policy Context

Municipal liquor policy is established within the broader context of municipal policy and planning documents: the Official Community Plan, municipal zoning and business regulation bylaws, other applicable bylaws, and planning documents, including the Economic Partnership Initiative report.

## 3.0 GUIDING PRINCIPLES FOR LICENSING DECISIONS

These guiding principles serve as a high level framework for the development of municipal liquor policy and for evaluating liquor licence applications. Licensing policies and decisions should consider and be compatible with these principles.

- a) The Whistler food and beverage sector is a major contributor to the resort community economy and provides substantial employment opportunities.
- b) Food and beverage establishments provide visitors and residents with a diverse range of dining and entertainment options, day and night, that enhance the resort experience.
- c) Food and beverage establishments bring vitality to Whistler Village, animate the Village Stroll, facilitate wayfinding, and those with patios leverage views and sun exposure. Food and beverage locations along the Village Stroll are critical to the long term success of the resort.
- d) The food and beverage environment is perceived by visitors and residents as welcoming, safe and free of objectionable noise and disturbances.
- e) Families with minors have access to a range of food and beverage establishments and patios until 10 p.m.
- f) Locally owned and operated food and beverage businesses thrive.
- g) An innovative food and beverage sector is valued and encouraged.
- h) The growing liquor manufacturing sector makes a positive contribution to the resort experience.

- i) The retail sale of packaged liquor is acknowledged as a significant contributor to the availability of liquor in the community. Proposed changes to the retail liquor sales environment are evaluated for impacts on the community.
- j) Licensing decisions consider the location and character of the establishment and the anticipated contribution to guest experience.
- k) An appropriate balance between food primary and liquor primary seats is determined based on the unique character of each Village area.
- l) The impacts of licensing decisions on the community are identified and measures are taken to mitigate potential negative impacts. Higher impact decisions (those involving late-night drinking-only seats) are given a high level of scrutiny.
- m) A cautious approach to additional liquor primary capacity is taken. The impacts of changes made are monitored and inform future licensing decisions.
- n) Temporary extensions of closing hours can provide a benefit to festivals and special events, provided that potential negative impacts are mitigated.
- o) The Whistler community encourages responsible alcohol consumption in consideration of potential alcohol related harms. Licensed establishments operate their businesses with a high level of social and civic responsibility.
- p) Municipal bylaws restrict types of adult entertainment and gaming (gambling) in establishments, businesses or events where liquor is sold, served or consumed.
- q) Unlicensed liquor consumption in public places can negatively impact the community and is not encouraged.
- r) Community input is sought commensurate with the potential impact of licensing decisions.
- s) Higher impact licensing decisions are made by Council; lower impact decisions may be delegated to staff.
- t) Consistency and fairness are important considerations in licensing decisions.
- u) Applicants must be in "Good Standing" with respect to their compliance and enforcement history as a prerequisite for an application to be considered.
- v) All costs associated with the municipal review and processing of licence applications are borne by the applicant.

#### **4.0 LIQUOR LICENCE ADVISORY COMMITTEE RESPONSIBILITIES AND REVIEW CRITERIA**

The municipal Liquor Licence Advisory Committee (LLAC) provides input and recommendations to municipal Council and to staff on liquor licence applications and other matters related to liquor licensing and liquor policy. The structure and appointments to the LLAC have been established by Council to provide representation from key community stakeholders and municipal staff. These representatives are expected to provide insight and comments on their particular areas of interest as input into the review and licensing recommendations of the LLAC. The LLAC representatives and the specific issues on which each representative is expected to comment are as follows:

##### **Whistler Detachment of the RCMP Representative**

- The potential impact on police resources and the ability to police
- The potential impact on public enjoyment and safety including noise, public nuisances, crowd control and criminal activity
- The character of the establishment and the target market served
- The potential effectiveness of proposed management and operation measures

Whistler Fire Rescue Service

- The potential impact on fire safety
- Any recommended fire safety measures
- Determination of occupant loads as defined in this policy

RMOW Resort Experience Department Representative

- Applicable municipal strategies, policies and regulations including the Official Community Plan, the Whistler Village Enhancement Strategy, the Economic Partnership Initiative report, zoning regulations, restrictive covenants, business regulations, building regulations and bylaws
- Information on adjacent land uses
- Information on existing licensed establishments in the vicinity including the number and type of establishments, market focus, hours, and licensed capacities
- Relevant information on socio-economic trends including population, visitation, demographics
- Urban design, programming and capacity issues related to noise and public safety

Food and Beverage Sector Representative – Nightclubs

- The character of the establishment and proposed target market
- The potential benefits to the community and customer service
- The potential impacts on existing Liquor Primary licensed establishments
- The potential effectiveness of proposed management and operation measures

Food and Beverage Sector Representative – Lounges/Pubs

- The character of the establishment and proposed target market
- The potential benefits to the community and customer service
- The potential impacts on existing Liquor Primary licensed establishments
- The potential effectiveness of proposed management and operation measures

Food and Beverage Sector Representative – Restaurants

- The character of the establishment and proposed target market
- The potential benefits to the community and customer service
- The potential impacts on existing Food Primary licensed establishments
- The potential effectiveness of proposed management and operation measures

Whistler Community Services Society Representative

- The potential impact on community health and social services
- The potential impact on community youth

Accommodation Sector Representative

- The potential benefits and potential negative impacts to visitor and resident experience
- The potential benefits and potential negative impacts to the accommodation sector

Council Representative (non-voting)

- Council strategies, priorities and policies

LCRB Liquor Inspector (non-voting)

- Advice on LCLB policy, compliance and enforcement matters

**LLAC Review Criteria for Licence Applications**

The LLAC conducts a review and makes recommendations on all liquor licence applications considered by Council. The LLAC addresses the following criteria in that review:

- a) The rationale for a proposed new or amended licence must be considered:

- i. What is the customer base being served?
  - ii. Does the proposal serve a new or under-served demand?
  - iii. How will the new or amended licence be an overall benefit to the community?
- b) The potential for negative impacts on the community must be considered:
- iv. What is the potential for the new or amended licence to be a problem to the community?
  - v. What is the impact on noise in the vicinity of the establishment?
  - vi. What are the potential impacts on neighboring uses, including parking, traffic, and real property impacts?
  - vii. What is the impact on public safety, crowd control and the ability to police?
  - viii. What is the level of support and level of opposition to the licence by community members?
  - ix. What additional measures, if any, does the LLAC recommend to mitigate potential negative impacts?

## 5.0 POLICY FOR HOURS OF LIQUOR SERVICE

Establishment Type	Hours of Liquor Service
Nightclubs	2 p.m. to 2 a.m., Monday – Sunday
Lounges/Pubs Brewery Lounge or Special Event Area Distillery Lounge or Special Event Area Winery Lounge or Special Event Area	9 a.m. to 1 a.m., Monday – Sunday (liquor service between 9 a.m. and 11 a.m. is subject to maintaining a fully operational kitchen and breakfast food service)
Restaurants	9 a.m. to 1 a.m., Monday – Sunday
Event Driven Licensed Establishments Includes conference centres, cultural centres, live event and movie theatres	11 a.m. to 1 a.m., Monday – Sunday (liquor service is event driven only with service hours up to one hour prior to, during and one hour after an event)
Dual licensed establishment: Food primary Liquor primary	9 a.m. to 10 p.m., Monday – Sunday 10 p.m. to 1 a.m., Monday – Sunday
Non-traditional business holding a food primary or liquor primary licence but not primarily engaged in food, hospitality, entertainment or beverage service	9 a.m. to 10 p.m., Monday – Sunday (hours of liquor service not to extend beyond the operating hours of the primary business)

- Establishments that have existing hours of service that are beyond the general range for their establishment type are grandparented.
- Establishments that have existing hours of service that are less than the general range for their establishment type are eligible to apply for an extension of hours to the limits of the range.
- Establishments shall be permitted the benefit of 3 a.m. closures on New Year's Eve without application to the RMOW, subject to the signing of a standard Good Neighbour Agreement. This does not apply to non-traditional businesses holding a food primary or liquor primary licence but not primarily engaged in food, hospitality, entertainment or beverage service.

- The resort community supports permitting minors in appropriate liquor primary licensed establishments and brewery, distillery and winery lounges and special event areas until 10 p.m. when accompanied by a parent or guardian, provided that applicable provincial licensing requirements are met.
- In some cases it may be to the benefit of the resort community to support temporary extensions of hours beyond those specified by the guidelines above for each establishment type. Proposed extensions are subject to application, with review as prescribed in guidelines as a described in Section 11.0 and a review process as shown in Schedule D.

## **6.0 POLICY GUIDELINES FOR NEW OR INCREASED LIQUOR PRIMARY CAPACITY**

Liquor primary licensed establishments, with their focus on beverage service, entertainment or hospitality (as opposed to the service of food), have a high potential for impacts on the community. For this reason applications for new liquor primary establishments or additional capacity to an existing establishment are given a high level of scrutiny. The following criteria will be considered in the review of applications for new or increased liquor primary capacity:

- a) Character of the establishment is compatible with the location.
- b) Proposed additional capacity moves toward an appropriate balance of food primary and liquor primary seats for the area.
- c) Offers a positive contribution to guest experience
- d) Unlikely to contribute to late-night noise or disturbances
- e) An under-served demand in the area
- f) Family-friendly until 10 p.m.
- g) Strong component of food proposed
- h) Patio in key Village Stroll location
- i) The establishment has a history of positive contributions to the community.
- j) The impacts on the community and measures to mitigate potential negative impacts
- k) The level of community support
- l) Consistent with RMOW zoning and business regulations
- m) Increases in liquor primary capacity require approval from Council.

## **7.0 POLICY GUIDELINES FOR NON-TRADITIONAL BUSINESSES APPLYING FOR A LIQUOR LICENCE**

LCRB policy permits businesses other than those primarily engaged in the service of food to apply for a food primary licence, and businesses other than those primarily engaged in beverage service, entertainment or hospitality to apply for a liquor primary licence. The following guidelines will be considered in the review of applications from non-traditional businesses for a food primary or liquor primary licence:

- a) The service of liquor and service areas must be complementary and subordinate to the primary business.
- b) Liquor service may be provided only when the primary business is operating, and hours of liquor service may not extend beyond the hours of the primary business. Hours of liquor service hours between 9 a.m. to 10 p.m. will be considered.
- c) Food primary licence applications will be evaluated in accordance with normal RMOW processes.

- d) Licence holders, managers and those who serve liquor must have LCLB required Serving It Right certification.
- e) In reviewing an application for a liquor primary licence the following must be considered:
  - The type and location of the business applying for a liquor licence;
  - How the service of liquor will enhance or detract from the customer experience;
  - The impacts on visitor experience;
  - The impacts on public health and safety;
  - The location of the business relative to other businesses with a liquor licence;
  - The history of the business in Whistler, including compliance with municipal bylaws;
  - If the business employs minors;
  - If minors are a significant part of the customer base;
  - The availability of food when liquor is being served;
  - The location, size and capacity of the service areas to be licensed;
  - The washroom facilities available to customers;
  - The measures proposed to mitigate against negative impacts; and
  - The level of community support.

## 8.0 POLICY FOR RETAIL SALE OF PACKAGED LIQUOR

Retail Package Liquor Sales are recognized as a significant part of the overall distribution of liquor within the community, and have the potential to significantly impact resort community character and liquor related issues that are of concern to the community. Applications for the Retail Package Liquor Sales shall be considered relative to the guiding principles and review criteria contained herein. All such applications, whether for a new licence, change of size, change of location, or temporary sales location, have been determined to be of high impact and shall be subject to rezoning consideration.

## 9.0 POLICY FOR OCCUPANT LOAD DETERMINATION

This policy applies to permanently licensed establishments and to the service area of non-traditional businesses with a liquor licence. It also applies to temporarily licensed indoor facilities.

### A. Definitions for this Policy

**Service Area** (from Liquor Control and Licensing Act, Part 1 Definitions and Interpretation):

*Service Area* means an establishment or event site or that part of an establishment or event site where a licence, permit or authorization allows liquor to be sold, served or consumed;

**Licensed Establishment**

*Licensed Establishment* means a business, such as a restaurant, café, pub, lounge, bar, nightclub, brewery or distillery lounge, conference facility, etc., where liquor may be sold, served or consumed as a normal part of the primary purpose of the business.

**Occupant Load** (from Liquor Control and Licensing Regulation, Section 145):

**145** (1) The occupant load for a service area or event site is the lesser of the following:

- (a) The maximum number of persons allowed in the service area or at the event site under building regulations as defined in section 1 of the Building Act;
- (b) The maximum number of persons allowed in the service area or at the event site under the British Columbia Fire Code adopted under the British Columbia Fire Code Regulation;

- (c) The maximum number of persons allowed in the service area or at the event site under other safety requirements enacted, made or established by the local government, first nation or treaty first nation for the area in which the establishment or event site is located.

### **Non-Traditional Business with a Liquor Licence**

*Non-Traditional Business with a Liquor Licence* means a business, other than a restaurant, café, pub, lounge, bar, nightclub, conference facility, etc., with a liquor licence to permit the sale, service or consumption of liquor as a complement to its primary business.

### **B. Plan Drawing Requirements:**

1. Plans required: Three 11" x 17" scaled floor plan drawings sealed and signed by architect
2. Content: The plan drawings must satisfy LCRB floor plan requirements and include:
  - All liquor service areas, interior and patio, showing the area of each in m<sup>2</sup>
  - Kitchen, liquor service bars
  - Structural features such full and partial height walls, stairs, planters
  - Furniture layout, tables, chairs
  - Dance floor, stage, DJ booth (if applicable)
  - All entrances and exits, with dimensions
  - Washrooms
  - Calculation of total exit width
  - Calculation of occupant load of service area(s) using municipal requirements
  - Calculation of the total occupant load of the establishment
  - Calculation of washroom requirements

### **C. Calculation of Maximum Occupant Load for Service Areas of a Licensed Establishment**

1. The service area of a licensed establishment excludes areas where the public is not expected to enter, such as mechanical rooms, kitchens, storage rooms, offices, behind the service bar, music booths, stages intended for performance, etc. Also excluded are common use areas such as washrooms, corridors and circulation spaces in front of washrooms and exits, where the same occupants as those calculated in the service area are expected to enter.
2. The maximum occupant load of a service area shall be calculated at 1.2 square metres per person for areas with seating and tables and 0.95 square metres per person for standing space. If different occupant load ratios are being applied to different areas, clearly indicate the areas and the ratio being used.
3. The total occupant load of an establishment shall not exceed that determined by the exiting and washroom requirements of the B.C. Building Code, latest edition.

### **D. Calculation of Occupant Load for a Non-Traditional Business with a Liquor Licence**

When liquor is being sold, served or consumed in a business, other than a restaurant, café, pub, lounge, bar, nightclub, conference facility, etc., the occupant load of the liquor service area shall not exceed that calculated in sections A-C above for a licensed establishment.



## 10.0 POLICY FOR OCCUPANT LOAD FOR TEMPORARY OUTDOOR LICENSED AREAS

This policy is applicable to temporary events in outdoor or tented areas, including the following:

- Special Event Permit (SEP) licensed and catering licensed events in outdoor venues that do not have a permanent liquor licence. This includes fenced open areas and tents (canopy tents and wall tents).
- Temporary Use Area (TUA) licensed area(s) on ski area or golf course property
- Temporary extensions of licensed area to an outdoor area adjacent to an existing licensed patio, provided that exiting and washroom requirements are addressed for entire patio (existing plus extended)
- SEP and catering licensed events held on permanently licensed outdoor patios, which have been temporarily de-licensed for the event
- Temporary changes in capacity to an existing outdoor patio

This policy is not applicable to:

- Any indoor area
- Permanent new or amended liquor licences, for either indoor or outdoor licensed areas
- Temporary changes to indoor areas of existing licences
- SEP or catering licensed events in indoor venues

### Policy for Occupant Load for Temporary Outdoor Licensed Venues

The determination of occupant load for permanent and temporary facilities is the responsibility of Whistler Fire Rescue Service (WFRS). Some temporarily licensed venues will have a pre-determined occupant load, while others venues must receive an occupant load stamp on the plan drawing for the event. The maximum occupant load is the **lesser** of the number of persons calculated below:

1. Usable floor area (m<sup>2</sup>) ÷ the appropriate figure from Table A
2. Total exit width (mm) ÷ the appropriate figure from Table B

**Table A**

Type of Outdoor or Tented Area	Area per Person m <sup>2</sup>
(a) Space with non-fixed seats and tables	1.20
(b) Space with non-fixed seats	0.75
(c) Space for Standing	0.60
(d) Stadium or Grandstand	0.60

**Table B**

Type of Exit	Exit Width per Person mm
(a) Ramps with a slope not more than 1 in 8, doorways, corridors and passageways	6.1
(b) Stairs consisting of steps whose rise is not more than 180 mm and whose run is not less than 280 mm	8.0
(c) Ramps with a slope more than 1 in 8	9.2
(d) Stairs, other than stairs conforming to (b)	9.2

### Example:

A 30 m x 25 m area at Whistler Olympic Plaza is to be used for a beer garden. There are four 3.0 m wide exits, one of which is at the top of a stairway. The area includes three 10' x 10' tents, with tables and chairs. The area also includes a 20' x 20' bar and food service area where patrons are not permitted. See sketch below.

### Calculation

Gross area: 30 m x 25 m = 750 m<sup>2</sup>

Tent area: 3 x (10' x 10') = 300 ft<sup>2</sup> = 27.9 m<sup>2</sup>

Bar area: 20' x 20' = 400 ft<sup>2</sup> = 37.2 m<sup>2</sup>

From Table A:

Net open area = Gross area – tent area – bar area = 750 – 27.9 – 37.2 = 684.9 m<sup>2</sup>

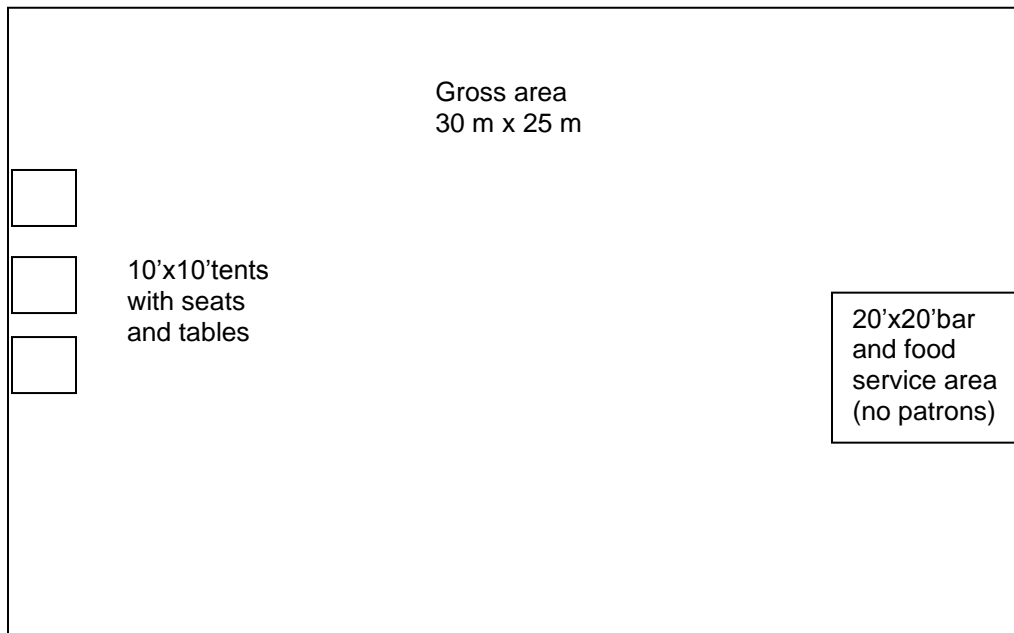
Occupant load of open area = 684.9 ÷ 0.60 m<sup>2</sup>/person = 1,141.5 persons

Occupant load of tents = 27.9 m<sup>2</sup> ÷ 1.20 m<sup>2</sup>/person = 23.2 persons

Total occupant load = 1,141.5 + 23.2 = 1164.7 => 1,164 persons\*

From Table B: ((3 x 3000 mm) ÷ 6.1 mm/person) + (1 x 3000 mm) ÷ 8.0 mm/person  
= 1,475 + 375  
= 1,850 persons

As occupant load is determined based on the **lesser** of Table A and Table B, the approved occupant load would be 1164 persons. (\* WFRS policy is to round down to the nearest whole number of persons, e.g. a calculation of 43.8 persons gives an occupant load of 43 persons.)



## 11.0 POLICY FOR TEMPORARY EXTENSION OF CLOSING HOURS

The LCRB allows licensed establishments to temporarily extend their closing hours, provided that the change is supported by local government. It is the intent of this policy to clarify the circumstances when temporary extensions of closing hours will be supported by the Resort Municipality of Whistler. The temporary extension of closing hours guidelines and policies that follow are intended to enable successful special events while minimizing negative impacts on the resort community.

### A. Guiding Principles

The LLAC has developed the following guiding principles relevant to applications for temporary extensions of closing hours:

1. Temporary extensions of hours provide an opportunity for the food and beverage sector, local government and enforcement agencies to work together to enable memorable visitor experiences while maintaining order and respecting the rights of other residents and visitors.
2. The health, safety and enjoyment of Whistler visitors and residents will be considered in temporary licensing decisions. Specifically, the potential for late night noise and disturbances will be given particular consideration.
3. Festivals and special events can produce measurable improvements in resort indicators such as visitor numbers, length of stay, repeat visitation and visitor satisfaction. The appropriate provision of liquor service can enhance the overall food and beverage experience of an event. Proposals for temporary extensions of closing hours will especially be considered for events in direct support of a resort-wide festival such as Cornucopia, Whistler Film Festival, Whistler Pride and Ski Festival, World Ski & Snowboard Festival, Crankworx Festival or other resort-wide festivals or events.
4. Proposals must demonstrate benefit to the resort community, not just a single business.
5. Noise impacts on visitors staying in accommodation units are a major concern for any proposal for extension of closing hours. Factors that will be considered in the evaluation of potential noise impacts include: time of year (doors and windows are more likely to be open in summer), availability of policing resources, the availability of late night transportation, the location and capacity of the establishment, and expectations of anticipated visitors.
6. The ability to police and associated costs will be considered in temporary licensing decisions. (Staggering of closing hours is a strategy utilized by the RCMP in managing patrons leaving establishments; any significant change in the number and location of exiting patrons may require special consideration) The availability of policing resources may limit the dates when extensions of closing hours will be considered (in general more policing resources are available on weekends). Additional policing costs may be payable by the applicant.
7. Proposals should consider the late night transportation needs of patrons.
8. Policing, transportation availability, total person capacity and noise concerns may limit the number of establishments permitted to extend closing hours on the same night.
9. Establishments must be in Good Standing and have signed a Good Neighbour Agreement.
10. Any extension of hours past 2 a.m. must be approved by Council.
11. Consistency and fairness are important considerations in licensing decisions.
12. The ability to respond to applications in a timely manner will support the ability of the resort community to attract and host special events and conference business having special venue and licensing requirements.

#### **B. Evaluation Guidelines for Applications**

All applications for extended hours of liquor service will be evaluated in accordance with the following guidelines:

1. Consideration will be given to proposals which:
  - Provide unique and critical benefit to a recognized festival or event,
  - Provide incremental room nights,
  - Offer exceptional entertainment,

- Provide positive media attention,
  - Cater to a favourable audience demographic,
  - Cater to a significant corporate group,
  - Provide a charitable benefit, provide benefit to multiple business sectors, or
  - Provide another substantial benefit to the resort community.
2. Proposals must address measures to mitigate the potential negative impacts of noise from the establishment (indoor and patio areas) and noise from dispersing patrons.
  3. Applicants may be required to pay for additional policing costs, if any, associated with the extended closing hours.
  4. Applicants may be required to submit plans for approval by the Municipality that address the incremental late night transportation needs, if any, associated with the extended closing hours.

### **C. Policy for Temporary Extensions of Closing Hours Past 2 a.m.**

The Municipality does not support extensions of closing hours for licensed establishments past 2 a.m., except for specific dates/events established by policy or for proposals that are determined by Council to generate exceptional benefits to the resort community and do not have any unacceptable negative impacts on the community or the resort. The guidelines of Section B will be used for the evaluation of proposals.

Specific dates/events exceptions established by this policy are:

1. December 31st, New Year's Eve – all licensed establishments are permitted closing to 3 a.m. without application to the Municipality, subject to the signing of a standard Good Neighbour Agreement
2. Whistler Pride and Ski Festival event at Whistler Conference Centre – permitted closing to 4 a.m. for a single weekend night event, subject to annual review, Council approval, plans approved by the Municipality for the mitigation of potential negative impacts and the Conference Centre being in Good Standing
3. World Ski & Snowboard Festival event at Whistler Conference Centre – permitted closing to 4 a.m. for a single weekend night event, subject to annual review, Council approval, plans approved by the Municipality for the mitigation of potential negative impacts and the Conference Centre being in Good Standing
4. Cornucopia Festival event at Listel Hotel – permitted closing to 4 a.m. for a single weekend night event, subject to annual review, Council approval, plans approved by the Municipality for the mitigation of potential negative impacts and the applicant being in Good Standing

### **D. Policy for Temporary Extensions of Closing Hours up to 2 a.m.**

The Municipality will consider extensions of closing hours up to 2 a.m. for proposals that generate substantial benefits to the resort community and do not have any unacceptable negative impacts on the community or the resort. The guidelines of Section B will be used for the evaluation of proposals.

## **12.0 GOOD STANDING REQUIREMENT AND REVIEW PROCESS**

The Resort Municipality of Whistler liquor licence application review process takes into consideration the compliance and enforcement history of the licensee and operator of the establishment. In order for the Municipality to give consideration to an application requesting a temporary or a permanent change to a licence the applicant must be in "Good Standing" with

respect to the compliance and enforcement history of the establishment. This is determined as follows:

**A. Guidelines for Determining Good Standing**

1. The determination of “Good Standing” is based primarily on the Compliance History and the number and severity of any contraventions and enforcement action. Consideration will also be given to the applicant’s previous history and any corrective measures that have been undertaken and/or are proposed.
2. The severity of any contraventions of the Liquor Control and Licensing Act and regulations will be considered by reference to the Classification of Contraventions (see part C below), where contraventions of Public Safety are most severe, followed by contraventions of the Public Interest and then contraventions of Licensing or Administration. Weight will also be given to whether contraventions have resulted in an Enforcement Action by the LCRB.

**B. Good Standing Review Procedure**

1. Resort Experience Department makes request to the local Liquor Inspector, Liquor and Cannabis Regulation Branch (LCRB), for a written list of any contraventions and their disposition for the 12-month period preceding the date of the application and any other comments considered to be relevant.
2. Resort Experience Department makes request to RCMP for a written list of any contraventions of a Provincial Statute or the Criminal Code/Federal Statute and their disposition for the 12-month period preceding the date of the application and any other comments considered to be relevant.
3. Resort Experience Department makes request to Bylaw Services, Building Services and Fire Services for a written list of any contraventions and their disposition for the 12-month period preceding the date of the application and any other comments considered to be relevant.
4. Resort Experience Department receives the foregoing information from the Liquor Inspector, the RCMP and Bylaw, Building and Fire Services. Collectively this information becomes the “Compliance History”.
5. Resort Experience Department forwards the Compliance History to the Whistler RCMP Staff Sergeant, and retains a copy for the application file. A copy of the Compliance History is also provided to the applicant.
6. The applicant is provided the opportunity to meet with the RCMP Staff Sergeant or designee (or representatives of Bylaw, Building and Fire Services) to review the Compliance History and agree to any corrective measures that may be determined.
7. The Whistler RCMP Staff Sergeant or designee prepares a written recommendation as to whether or not the applicant Compliance History is in “Good Standing”. This report is provided to the Resort Experience Department and the applicant. If the applicant is in “Good Standing” the licence application proceeds through the review process.
8. If the RCMP recommends that the applicant is not in Good Standing the applicant is provided the opportunity to voluntarily withhold the licence application or to appeal the RCMP recommendation to Municipal Council.
9. If the applicant chooses to appeal the RCMP recommendation to Council the applicant is required to submit a written appeal to the Resort Experience Department within 30 days, with a copy forwarded to the RCMP.

10. The Resort Experience Department prepares an Information Report to Council that presents the Compliance History, the RCMP written recommendation and the applicant appeal. No recommendation is made by the Resort Experience Department.
11. The appeal is placed on the agenda of the next regular meeting of Council for its consideration. The applicant is requested to attend this meeting for an opportunity to speak and address any questions that may arise from Council.
12. Council makes its determination. If Council determines that the applicant is not in "Good Standing" Council directs the Resort Experience Department to prepare a resolution to the LCRB to not support the licence application based on the compliance and enforcement history of the applicant. If Council determines that the applicant is in "Good Standing" Council directs the Resort Experience Department to proceed with further processing of the licence application.

### **C. Classification of Contraventions**

#### Public Safety:

- Minors
- Intoxicated Patrons
- Overcrowding
- Community Disturbances
- Operating Outside of Licence Purpose
- Gambling
- Disorderly or Riotous Conduct
- Weapons
- Sales Strategy/Liquor Prices/Quantities that Encourage Intoxication
- Selling or Serving Liquor While Suspended
- Failing to Admit Police or Liquor Inspectors Entry to Inspect
- Unauthorized Structural Alteration (if public safety is affected)

#### Public Interest:

- Failure to Clear Patrons 1/2 Hour After Closing [Liquor-Primary]
- Failure to Clear Liquor 1/2 Hour After Liquor Service Hours [Food-Primary]
- Allow to Consume Liquor 1/2 Hour After Closing [Liquor-Primary]
- Employee or Licensee Consuming Liquor
- Liquor Not Purchased at Establishment being Consumed in Establishment
- Permit Liquor to be Removed from Establishment
- Prohibited Entertainment by Exotic Dancers/Strippers
- Failure to Ensure that Liquor is not Kept, Offered or Produced for Sale [Ubrew/Uvin]
- Failure to Disclose Material Fact or False Statement on Application

#### Licensing and Administration:

- Failure to Complete Serving It Right Training Program
- Production of Records
- Illicit Liquor
- Advertising
- Restricted or Prohibited Entertainment [other than Exotic]
- Share Transfer Without Approval
- Fail to Ensure Customer Performs Listed Tasks [Ubrew/Uvin]
- All other Regs. for Ubrew/Uvin Operations
- Failure to Pay Monetary Penalty
- All other Breaches of the Act or Regulations not Specifically Covered
- Trade Practices
- Tied House Failure to Disclose Information

- Inducements

### **13.0 MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE**

The Resort Municipality of Whistler has a role in the review and processing of many different types of liquor licence applications, based on provincial regulations and potential impacts on the community. The charts of Schedules A – F show the municipal review process, timeline and municipal fee for the various application types. The following is a list of the application types included in each Schedule:

#### Schedule A: Permanent Liquor Licence Applications with High Potential for Impacts

- New or relocated liquor primary licence
- New brewery, distillery or winery lounge and/or special event area
- New Temporary Use Area endorsement for downhill ski property or golf course
- New or relocated food primary licence with hours of liquor service past midnight and/or patron participation entertainment
- Structural change to liquor primary licence to add a new outdoor patio area (may also include a change in hours of liquor service outside the hours currently approved)
- Structural change to liquor primary licence (other than a new patio area) resulting in an increase in total occupant load (may also include a change in hours of liquor service outside the hours currently approved)
- Structural change to brewery, distillery or winery lounge and/or special event area to add a new outdoor patio (may also include change in hours of liquor service outside the hours currently approved)
- Structural change to brewery, distillery or winery lounge and/or special event area (other than a new patio area) resulting in an increase in total occupant load (may also include change in hours of liquor service outside the hours currently approved)
- Change to existing Temporary Use Area to add a new area or increase occupant load of an existing area
- New or relocated food primary licence with hours of liquor service past midnight
- New or relocated food primary licence with patron participation entertainment (may also include hours of liquor service past midnight)
- Permanent change to food primary licence to add patron participation entertainment (may also include change in hours of liquor service past midnight)

#### Schedule B: Permanent Liquor Licence Applications with Medium Potential for Impacts

- Permanent change to liquor primary licence hours of liquor service outside the hours currently approved
- Permanent change to food primary licence hours of liquor service past midnight
- Permanent change to manufacturer lounge or special event area hours of liquor service outside the hours currently approved: \$900
- Permanent change to event driven liquor primary licence terms and conditions requiring a resolution from Council: \$900

#### Schedule C: Permanent Liquor Licence Applications with Low Potential for Impacts

- New food primary licence with hours of liquor service up to midnight and no patron participation entertainment
- Structural change to food primary licence to add new interior or patio area or to make an alteration to an existing interior or patio area

- Occupant load stamp for an existing licensed establishment – not related to one of the other application types

Schedule D: Temporary Change to an Existing Licence

Schedule E: Special Event Permit (SEP and Catering Licensed Events

Schedule F: Temporary Use Area (TUA) Licensed Events

Certified Correct:

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Brooke Browning  
Corporate Officer



# SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

## Schedule A – Permanent Liquor Licence Applications with High Potential for Impacts

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
<p>New or relocated* liquor primary licence \$2,000</p> <p>New brewery, distillery or winery lounge or special event area \$2,000</p> <p>New Temporary Use Area endorsement for downhill ski property or golf course \$2,000</p> <p>Structural change to liquor primary licence to add a new outdoor patio area (may also include a change in hours of liquor service outside the hours currently approved) \$1,500</p> <p>Structural change to liquor primary licence (other than a new patio area) resulting in an increase in total occupant load (may also include a change in hours of liquor service outside the hours currently approved) \$1,500</p> <p>Structural change to brewery, distillery or winery lounge and/or special event area to add a new outdoor patio (may also include change in hours of liquor service outside the hours currently approved) \$1,500</p> <p>Structural change to brewery, distillery or winery lounge and/or special event area (other than a new patio area) resulting in an increase in total occupant load (may also include change in hours of liquor service outside the hours currently approved) \$1,500</p> <p>Change to existing Temporary Use Area to add a new area or increase occupant load of an existing area \$1,500</p> <p>New or relocated* food primary licence with hours of liquor service past midnight \$1,300</p> <p>New or relocated* food primary licence with patron participation entertainment (may also include hours of liquor service past midnight) \$1,500</p> <p>Permanent change to food primary licence to add patron participation entertainment (may also include change in hours of liquor service past midnight) \$1,300</p>	<ul style="list-style-type: none"> <li>Submit municipal application (including required documents) and fee</li> <li>Include copy of LCRB application</li> <li>Include plan drawing with proposed occupant load</li> <li>Applicant must be signatory to a Good Neighbour Agreement</li> </ul>	<ul style="list-style-type: none"> <li>Review application for compliance with municipal policy and impacts on the community</li> <li>Good standing review (applicant must be in good standing based on compliance history to be considered – not applicable to new licences)</li> <li>Floor plan review by Building and Fire departments for code compliance and occupant load stamp</li> <li>Return plan to applicant</li> </ul>	<ul style="list-style-type: none"> <li>Public Notification (two consecutive newspaper ads, site sign for 30 days)</li> <li>LLAC and/or Council public hearing may be required in exceptional circumstances</li> </ul>	<ul style="list-style-type: none"> <li>E-mail referral to LLAC members for comment (2 weeks)</li> <li>Staff considers LLAC member comments and prepares report for presentation at LLAC meeting</li> <li>LLAC members vote on recommendation to Council (meeting minutes included in report to Council)</li> </ul>	<ul style="list-style-type: none"> <li>Staff considers LLAC recommendation and prepares report with a resolution addressing LCRB prescribed criteria and a licence recommendation for consideration by Council</li> <li>Council votes on resolution to LCRB</li> </ul> <p><b>Note: The municipal Consolidated Business Regulation Bylaw No. 739, 1989 requires Council approval for any increase in capacity of a liquor primary licensed establishment</b></p> <p><b>Municipal Processing Time</b></p> <ul style="list-style-type: none"> <li>90 days from receipt of application</li> <li>180 days if rezoning or covenant modification required</li> </ul> <p><b>Additional Municipal Requirements and Fees</b></p> <ul style="list-style-type: none"> <li>If a Council public hearing is required, there is an additional fee of \$1,200, plus the cost of legal, advertising and notification.</li> <li>Additional fees if further public consultation is required</li> <li>Additional fees if rezoning, covenant modification or Development Permit required</li> </ul>	<ul style="list-style-type: none"> <li>Staff letter to LCRB with resolution from Council</li> <li>LCRB will approve (or reject) new licence or licence amendment</li> </ul>

\* If an establishment is to be relocated in the same building, then the application is considered to be a permanent (structural) change to a food or liquor primary licence with a new licensed area.

**SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE**

**Schedule B – Permanent Liquor Licence Applications with Medium Potential for Impacts**

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
<p>Permanent change to liquor primary licence hours of liquor service outside the hours currently approved \$900</p> <p>Permanent change to food primary licence hours of liquor service past midnight \$900</p> <p>Permanent change to manufacturer lounge or special event area hours of liquor service outside the hours currently approved \$900</p> <p>Permanent change to event driven liquor primary licence terms and conditions requiring a resolution from Council \$900</p>	<ul style="list-style-type: none"> <li>• Submit municipal application (including required documents) and fee</li> <li>• Include copy of LCRB application</li> <li>• Include plan drawing with proposed occupant load</li> <li>• Applicant must be signatory to a Good Neighbour Agreement</li> </ul>	<ul style="list-style-type: none"> <li>• Review application for compliance with municipal policy and impacts on the community</li> <li>• Good standing review (applicant must be in good standing based on compliance history to be considered)</li> <li>• Floor plan review by Building and Fire departments for code compliance and occupant load stamp (for applications for a change to licensed area)</li> <li>• Return plan to applicant</li> </ul>	<ul style="list-style-type: none"> <li>• Public Notification (two consecutive newspaper ads, site sign for 30 days)</li> <li>• LLAC and/or Council public hearing may be required in exceptional circumstances</li> </ul>	<ul style="list-style-type: none"> <li>• E-mail referral to LLAC members for comment (2 weeks)</li> </ul>	<ul style="list-style-type: none"> <li>• Staff considers LLAC comments and prepares report with a resolution addressing LCRB prescribed criteria and a licence recommendation for consideration by Council</li> <li>• Council votes on resolution to LCRB</li> </ul>	<ul style="list-style-type: none"> <li>• Staff letter to LCRB with resolution from Council</li> <li>• LCRB will approve (or reject) licence amendment</li> </ul>
<p><b>Municipal Processing Time</b></p> <ul style="list-style-type: none"> <li>• 60 days from receipt of application</li> <li>• 180 days if rezoning or covenant modification required</li> </ul>						<p><b>Additional Municipal Requirements and Fees</b></p> <ul style="list-style-type: none"> <li>• If a Council public hearing is required, there is an additional fee of \$1,200, plus the cost of legal, advertising and notification.</li> <li>• Additional fees if further public consultation is required</li> <li>• Additional fees if rezoning, covenant modification or Development Permit required</li> </ul>

**SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE**

**Schedule C – Permanent Liquor Licence Applications with Low Potential for Impacts**

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
<p>New food primary licence with hours of liquor service up to midnight and no patron participation entertainment (\$350)</p> <p>Structural change to food primary licence to add a new interior or patio area or to make an alteration to an existing interior or patio area \$350</p> <p>Occupant load stamp for an existing licensed establishment – not related to one of the other application types (\$200)</p>	<ul style="list-style-type: none"> <li>• Submit municipal application (including required documents) and fee</li> <li>• Include copy of LCRB application</li> <li>• For a change in licensed area submit plan drawing with proposed occupant load</li> <li>• Applicant must be signatory to a Good Neighbour Agreement</li> </ul>	<ul style="list-style-type: none"> <li>• Floor plan review by Building and Fire departments for code compliance and occupant load stamp (for applications for a change to licensed area)</li> <li>• Return plan to applicant</li> </ul>			<div data-bbox="2209 314 2890 461" style="border: 1px solid black; padding: 5px;"> <p><b>Municipal Processing Time</b></p> <ul style="list-style-type: none"> <li>• 14 days from receipt of application</li> <li>• 180 days if rezoning or covenant modification required</li> </ul> </div> <div data-bbox="2188 556 2915 897" style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Additional Municipal Requirements and Fees</b></p> <ul style="list-style-type: none"> <li>• If a Council public hearing is required, there is an additional fee of \$1,200, plus the cost of legal, advertising and notification.</li> <li>• Additional fees if further public consultation is required</li> <li>• Additional fees if rezoning, covenant modification or Development Permit required</li> </ul> </div>	

## SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

### Schedule D – Temporary Change to an Existing Licence

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
<p>Temporary change to a food primary or liquor primary licence for hours of liquor service past 2 a.m. (\$540)</p> <p>Temporary change to a brewery, distillery or winery lounge or special event area for hours of liquor service past 2 a.m. (\$540)</p> <p>Temporary extension of a food primary or liquor primary licensed area or change in location for 500 or more people (\$540)</p>	<ul style="list-style-type: none"> <li>Submit municipal application (including required documents) and fee</li> <li>Include copy of LCRB application</li> <li>For a temporary change in licensed area submit plan drawing with proposed occupant load</li> <li>Applicant must be signatory to a Good Neighbour Agreement</li> </ul>	<ul style="list-style-type: none"> <li>Review application for compliance with municipal policy and impacts on the community</li> <li>Good standing review (applicant must be in good standing based on compliance history to be considered)</li> <li>Fire Department to stamp plan drawing for occupant load (for applications for a change to licensed area)</li> <li>Return plan to applicant</li> </ul>		<ul style="list-style-type: none"> <li>E-mail referral to LLAC members for comment (1 week)</li> </ul>	<ul style="list-style-type: none"> <li>Staff considers LLAC member comments and prepares report with resolution for Council consideration</li> <li>Council votes on staff recommendation</li> </ul>	<ul style="list-style-type: none"> <li>Staff signs LCRB temporary change application and returns to applicant</li> <li>LCRB will approve (or reject) the licensing for the event</li> </ul>
<p>Temporary change to a liquor primary licence for hours of liquor service up to 2 a.m. (\$240)</p> <p>Temporary change to a food primary licence for hours of liquor service past midnight up to 2 a.m. (\$240)</p> <p>Temporary change to a brewery, distillery or winery lounge or special event area for hours of liquor service up to 2 a.m. (\$240)</p> <p>Temporary change to food primary licence to add patron participation entertainment (\$240)</p> <p>Temporary extension of a food primary or liquor primary licensed area or change in location for fewer than 500 people (\$240)</p> <p>Temporary extension of a brewery, distillery or winery lounge or special event area licensed area for fewer than 500 people (\$240)</p>	<ul style="list-style-type: none"> <li>Submit municipal application (including required documents) and fee</li> <li>Include copy of LCRB application</li> <li>For a change in licensed area submit plan drawing with proposed occupant load</li> <li>Applicant must be signatory to a Good Neighbour Agreement</li> </ul>	<ul style="list-style-type: none"> <li>Review application for compliance with municipal policy and impacts on the community</li> <li>Good standing review (applicant must be in good standing based on compliance history to be considered)</li> <li>Fire Department to stamp plan drawing for occupant load (for applications for a change to licensed area)</li> <li>Return plan to applicant</li> </ul>		<ul style="list-style-type: none"> <li>E-mail referral to LLAC members for comment (1 week)</li> </ul>	<p><b>Municipal Processing Time</b></p> <ul style="list-style-type: none"> <li>90 days from receipt of application</li> </ul>	<ul style="list-style-type: none"> <li>The General Manager of Resort Experience (or designate) considers LLAC comments, prepares comments for LCLB temporary change application and returns to applicant</li> <li>LCLB will approve (or reject) the licensing for the event</li> </ul>
<p><b>Municipal Processing Time</b></p> <ul style="list-style-type: none"> <li>14 days from receipt of application</li> </ul>						

## SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

### Schedule E – Special Event Permit (SEP) and Catering Licensed Events

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
<p>SEP or catering licensed event with hours of liquor service past 2 a.m. (\$540)</p> <p>Outdoor SEP or catering licensed event for 500 or more people (\$540)</p> <p>Indoor SEP or catering licensed event for 500 or more people in normally unlicensed venue (\$540)</p>	<ul style="list-style-type: none"> <li>Submit on-line application to LCRB</li> <li>Submit municipal application (including required documents) and fee</li> <li>Include a description of the benefits to the resort community and plans for mitigation of potential negative impacts</li> <li>Submit plan drawing with proposed occupant load unless venue has permanent licence</li> </ul>	<ul style="list-style-type: none"> <li>Review application for compliance with municipal policy and impacts on the community</li> <li>Fire Department to stamp plan drawing for occupant load</li> <li>Return plan to applicant</li> <li>RCMP may impose conditions on licence</li> </ul>		<ul style="list-style-type: none"> <li>E-mail referral to LLAC members for comment (1 week)</li> </ul>	<ul style="list-style-type: none"> <li>Staff considers LLAC member comments and prepares report with resolution for Council consideration</li> <li>Council votes on staff recommendation</li> </ul>	<ul style="list-style-type: none"> <li>Staff provides written comments to applicant and to LCRB</li> <li>LCRB will approve (or reject) the licensing for the event</li> </ul>
					<p><b>Municipal Processing Time</b></p> <ul style="list-style-type: none"> <li>For liquor sale past 2 a.m. – 90 days from receipt of application</li> <li>For other applications – 40 days from receipt of application</li> </ul>	
Outdoor SEP or catering licensed event past 10 p.m. (no fee)	<ul style="list-style-type: none"> <li>Submit on-line application to LCRB</li> <li>Applicant to notify RCMP and RMOW a minimum of 21 days in advance</li> <li>Include a description of plans for mitigation of potential negative impacts</li> <li>Submit plan drawing with proposed occupant load</li> </ul>	<ul style="list-style-type: none"> <li>Review application for impacts on community. The General Manager of Resort Experience (or designate) will accept or reject outdoor hours past 10 p.m.</li> <li>Fire Department to stamp plan drawing for occupant load</li> <li>Return plan to applicant</li> <li>RCMP may impose conditions on licence</li> </ul>				<p><b>Municipal Processing Time</b></p> <ul style="list-style-type: none"> <li>14 days from receipt of application</li> </ul>
SEP or catering licensed event for fewer than 500 people in normally unlicensed venue (no fee)	<ul style="list-style-type: none"> <li>Submit on-line application to LCRB</li> <li>Submit plan drawing with proposed occupant load</li> </ul>	<ul style="list-style-type: none"> <li>Fire Department to stamp plan drawing for occupant load</li> <li>Return plan to applicant</li> <li>RCMP may impose conditions on licence</li> </ul>				<p><b>Municipal Processing Time</b></p> <ul style="list-style-type: none"> <li>14 days from receipt of application</li> </ul>
SEP or catering licensed event with hours of sale up to 2 a.m. in normally licensed venue that has de-licensed (no fee)	<ul style="list-style-type: none"> <li>Submit on-line application to LCRB</li> </ul>	<ul style="list-style-type: none"> <li>RCMP may impose conditions on licence</li> </ul>				<p><b>Municipal Processing Time</b></p> <ul style="list-style-type: none"> <li>14 days from receipt of application</li> </ul>

Note: If the application is for an event at a RMOW facility or property, the applicant must have an approved municipal Rental Contract.

## SECTION 13.0 OF COUNCIL POLICY G-17 – MUNICIPAL REVIEW PROCESS BY APPLICATION TYPE

### Schedule F – Temporary Use Area (TUA) Licensed Events

Application Type and Fee	Application Submission	Municipal Review	Public Input	LLAC Review	Council Review	Recommendation to LCRB
“Urban” TUA event for 500 or more people (\$540)	<ul style="list-style-type: none"> <li>Submit a description of the event (number of guests, hours, entertainment, guest transportation plans, security measures, etc.) and plans for mitigation of potential negative impacts on the community</li> <li>Submit plan drawing with proposed occupant load</li> </ul>	<ul style="list-style-type: none"> <li>Review application for impacts on community</li> <li>Fire Department to stamp plan drawing for occupant load</li> <li>Return plan to applicant</li> </ul>		<ul style="list-style-type: none"> <li>E-mail referral to LLAC members for comment (1 week)</li> </ul>	<ul style="list-style-type: none"> <li>Staff considers LLAC member comments and prepares report with resolution for Council consideration</li> <li>Council votes on staff recommendation</li> </ul>	<ul style="list-style-type: none"> <li>Staff provides written comments to applicant and to LCRB</li> <li>LCRB will approve (or reject) the licensing for the event</li> </ul>
					<p><b>Municipal Processing Time</b></p> <ul style="list-style-type: none"> <li>40 days from receipt of application</li> </ul>	
“Urban” TUA event for fewer than 500 people (no fee)	<ul style="list-style-type: none"> <li>Submit a description of the event (number of guests, hours, entertainment, guest transportation plans, security measures, etc.) and plans for mitigation of potential negative impacts on the community</li> <li>Submit plan drawing with proposed occupant load</li> </ul>	<ul style="list-style-type: none"> <li>Review application for impacts on community and respond to applicant, if needed</li> <li>Fire Department to stamp plan drawing for occupant load</li> <li>Return plan to applicant</li> </ul>				
					<p><b>Municipal Notification Time</b></p> <ul style="list-style-type: none"> <li>Notify RCMP and RMOW a minimum of 7 days in advance</li> </ul>	
“Remote” TUA event <ul style="list-style-type: none"> <li>Fewer than 500 people: no notification required (no fee)</li> <li>500 or more but fewer than 1,000 people: notify RCMP 21 days in advance (no fee)</li> <li>1,000 or more people: notify RCMP/RMOW 4-6 weeks in advance (no fee)</li> </ul>	<ul style="list-style-type: none"> <li>Licence holder to submit plan drawing of each unique venue for occupant load stamp</li> </ul>	<ul style="list-style-type: none"> <li>Fire Department to stamp plan drawing for occupant load</li> <li>Return plan to applicant</li> </ul>				
					<p><b>Municipal Notification Time</b></p> <ul style="list-style-type: none"> <li>See notification requirements in first column</li> </ul>	

### Whistler Blackcomb Temporary Use Area Locations

#### “Urban” Locations

Whistler Mountain	W1 – Creekside World Cup Plaza	W5 – Boneyard at bottom of Bike Park
Blackcomb Mountain	B5 – Tube Park	B6 – Base 2 Parking Lot 6

#### “Remote Locations”

Whistler Mountain	W2 – Whistler Peak Chair Flats	W3 – Top of Harmony Lift	W4 – Bottom of Harmony Lift	W6 – Roundhouse Lodge and Peak to Peak
Blackcomb Mountain	B1 – Blackcomb Glacier	B2 – Glacier Creek Lodge	B3 – Rendezvous Flats and Peak to Peak	B4 – Blackcomb Super Pipe