



## UTILITY BILLING SUMMARY SHEET

Project Address: \_\_\_\_\_

BP: \_\_\_\_\_

Owner Name: \_\_\_\_\_

**INSTRUCTIONS:** This form is to be filled out by the owner of the subject property or by the owner's authorized agent prior to the issuance of an occupancy permit. The information provided will be used to set up the initial utility billing user fees as per municipal Bylaw No. 1603 and 1604. If you have any questions with respect to this form, please contact environmental services at 604-935-8190.

**PLEASE CHECK AND COMPLETE ALL THAT APPLY:**

Bylaw Class No	Class of User – Flat Fee	Number of Units
<input type="checkbox"/> 4	Apartment or multiple family residential parcel (not strata titled)	
<input type="checkbox"/> 5	Dormitory Housing	
<input type="checkbox"/> 6	Hotel or Motel	
<input type="checkbox"/> 7	Pension (not strata titled)	
<input type="checkbox"/> 8	Pension – residential portion	
Bylaw Class No	Class of User – Per Square Foot	Area
<input type="checkbox"/> 15	Public restrooms, laundries, Laundromats, car washes, breweries	
<input type="checkbox"/> 16	Restaurants, cafes, bars, lounges, discotheques, cabarets, public houses	
<input type="checkbox"/> 17	Business, commercial, industrial, hostels, other	
<input type="checkbox"/> 18	Pools, aquatic centres, waterslides	
<input type="checkbox"/> N/A	Other – Please specify:	

Declaration from the owner or owner's authorized agent:

I declare that the figures given above accurately represent the composition of the building(s) that is subject to this occupancy permit application, and to the best of my knowledge, represent the usage of all floor areas within the subject building(s).

\_\_\_\_\_  
OWNER OR AGENT NAME (PLEASE PRINT)

\_\_\_\_\_  
OWNER OR AGENT SIGNATURE

SIGNED THIS \_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_