

Whistler Village Construction Management Strategy: Building Permits

All applications that will impact the Whistler Village are required to submit the following for review at the time of Building Permit application:

- Site plan detailing hoarding, site access, material storage locations, pedestrian pathways. Please ensure some of the surrounding buildings are shown for context,
- Written scope of work,
- Contact information of construction/site manager,
- Completed good neighbor agreement.

Purpose: To minimize the impacts of construction activity on the Whistler Village resort experience and on Village businesses and property owners.

Objectives: To provide guidelines for owners and project construction managers regarding:

1. The safety and experience of pedestrians on the stroll.
2. Clean and aesthetic site conditions.
3. The minimization of construction-related disturbances on public areas in the Village.

1: Safety and experience of pedestrians

- Vehicles may access the stroll through locked gates throughout the Village. Construction managers must call Village Maintenance to gain access.
- Vehicles on the stroll must not exceed 15km/hour.
- Vehicles on the stroll require strobe beacon lights, or high intensity pulsing grill. Head lights and tail lights must be on.
- All vehicles without strobe beacon lights, or a high intensity pulsing grill, require a spotter with a Visibility Vest to walk in front of the vehicle while it is in movement.
- When driving in reverse, a spotter in a Visibility Vest must be used to safely back all vehicles.
- The gate must be closed immediately after the vehicle has passed through to prevent other vehicles from entering the stroll.

2: Clean and aesthetic site conditions

- Construction bins are not permitted on the stroll. They can be placed in specific locations off the Village Stroll. If bins are placed in a parking stall, 2 stalls must be rented to facilitate unloading of material into bin. See map and photos of potential locations in Appendix 1. Parking stalls can be rented through Bylaw Services for \$20/day.
- Construction bins must be wildlife proof.
- The placement of construction bins must be coordinated through Village Maintenance.



3: Minimizing Disturbances

- All construction activities must remain within the building.
- Vehicles may not gain access before 8am.
- No more than 2 vehicles may be on the stroll at any time. Vehicles may be on the stroll to unload or load materials but then must be parked elsewhere legally.
- Construction activity must occur between 8am and 8pm.

Communication:

Prior to the start of construction, an email communication must be sent to the Supervisor of Village Maintenance with the location of the project, the scope of the work, and contact information of the construction manager.

For gate access and for coordination of construction bin placement at locations in Appendix 1, contact:

Nancy Otten
Supervisor – Village Maintenance
notten@whistler.ca
604-935-8324

Good Neighbour Agreement:

The project owner and project construction manager must enter into a “Good Neighbour Agreement” with the Village Maintenance Supervisor. This agreement will include a commitment to continually monitor activities to minimize disruption to the resort experience, e.g. minimize blockage of pedestrian flow, minimize impact to adjacent businesses, parking of contractor vehicles, scheduling of activities to minimize visitor disruption, etc. See attached “Good Neighbour Agreement” form in Appendix 2.



Appendix 2: Good Neighbour Agreement

*Insert Company logo/letterhead
Address and contact details here*

Date

Nancy Otten
Supervisor – Village Maintenance
Resort Municipality of Whistler
4325 Blackcomb Way
Whistler BC V0N 1B4

Re: _____
Project name and address
Good Neighbour Agreement

Dear Nancy:

The letter confirms the commitment of _____ to ensure
name of project owner and/or construction manager
that construction activities are continually monitored to minimize disruption to the Whistler resort experience.

Every effort will be made to:

- minimize disruption to pedestrian flow
- maintain public view and access to adjacent businesses
- control parking of contractor vehicles
- schedule construction activities to minimize visitor disruption

Signed:

Name, Title

Signature

Date