

# REQUEST FOR QUOTATION

RMOW Public Works Yard Welding Shop Ventilation Upgrade.

Resort Municipality of Whistler  
[whistler.ca](http://whistler.ca)



*Request for Quotation*

*~RMOW Public Works Yard, Welding Shop Ventilation Upgrade*

*The Resort Municipality of Whistler (RMOW)*

Request Number	Y01409
Issued:	~12 <sup>th</sup> May 2023.
Closing Time and Date:	16:00:00 hours; ~ June 9 <sup>th</sup> 2023.
Closing Location:	RMOW Municipal Hall 4325 Blackcomb Way Whistler BC V0N 1B4 Bids to be emailed to fcmcapitalprojects@whistler.ca
Non-compulsory Site Meeting:	15:00 (3:00pm) Tuesday May 23 <sup>rd</sup> , 2023. Public Works Yard 8020 Nesters Road Whistler BC. V8E 1K2
Contact Person:	Marc Freno, Capital Project Supervisor fcmcapitalprojects@whistler.ca Office number 604 935 8373

# 1.0 REQUEST FOR QUOTATION

The proposed project is intended to provide two Aldes heat recovery ventilators model PH20's to be housed on the roof of the PWY Welding Shop, this is to improve the workshop air quality during welding process.

When quoting please reference the Introba drawings ref 0010327.000 HVAC – Power.

- Supply two Aldes PH20 heat recovery ventilators including for PH20 roof curbs if required.
- Exact placement to be confirmed by client and structural engineer once on site.
- Allow for all required roof penetrations and curbing works.
- New flashing – Cap details to match existing profile as possible and Colour to match the adjacent buildings.
- Allow for all lifting - access equipment internal and external to complete the project.
- Allow for all roof safety barriers and fencing if required.
- Supply, install and commission all HVAC, electrical plant as per manufacturers details.
- Install all Supply and Return ductwork including for anchoring, supports and insulation where required.
- All Drops locations to miss the existing workshop racking crane work, outlets, and any other devices.
- The overall duct runs and drops to be installed to mirror the Introba drawings ref 0010327.000. but if the subcontractor has a possible alternative route this could be considered and reviewed.
- Allow for all Seismic restraints.
- Run in power and control cables to the HRV units plus the Thermolec Electric duct heaters.
- Local override control location to be within the workshop confirmed by client.
- Provide necessary schedules and documents as required for assurances, warranty.

## Gen Note

Contractor is responsible for safety in and about the job site during construction and will be required to submit warranty documentation on completion.

All works to be carried out as per manufacturer's details and recommendations.

- All electrical main isolations to be carried out by the RMOW electricians.
- Submit a schedule of works including for delivery times on plant.

DESCRIPTION	UNIT	LUMP SUM PRICE
Site Setup and removal of the existing roof system (Demo)		
Supply two Aldes PH20 heat recovery ventilators including for roof curbs. Supply and install all required fabrication, ductwork and support systems.		
Thermolec Electric duct heaters plus controls All power requirements power supplies to the HRV's and Electric duct heaters.		
Commissioning and system balancing,		
	PST	
	GST	
	Total	

The undersigned agrees to be bound by the terms and conditions of this Request for Quotation and to supply the items listed at the prices quoted. If a purchase order is issued by the RMOW to the undersigned, the undersigned will be bound by and will comply with the terms and conditions contained in the Request for Quotation and the purchase order which will constitute the full and complete agreement between the parties.

Please outline warranty included in your price

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Please outline extended warranties and price if applicable

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This Quote request, your response and the attached terms and conditions govern our agreement.

BIDDER INFORMATION	
Name and title of individual	
Company name	
Company address	
Phone numbers	Ph.
Email address	

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Signature of Person authorized to bind the bidder/Supplier

Date

## 2.0 REQUEST FOR QUOTATION TERMS AND CONDITIONS

1. Late submissions or quotations will not be accepted or considered. It is the responsibility of the bidder to ensure that the quotation arrives prior to the date and time and at the place indicated in this Request for Quotation.
2. Quotations must be in Canadian funds and include delivery destination duty paid (D.D.P.), Incoterms 2010.
3. If a bidder discovers that it has made an error in its quotation, the bidder may forward a correction notice to the RMOW at this office, but it must be received prior to the closing date and time for the Request for Quotation. Unless otherwise specified, quotations will be open for acceptance for 90 days after the closing date.
4. When quotations have been received and an award made, the successful bidder will be held to its quotation as of the closing of the Request for Quotation irrespective of subsequent representation that mistakes have been made in the quotation originally submitted.
5. Notwithstanding paragraph 4 above, if it appears that an error has been made in a quotation, the RMOW may, in its sole discretion, before awarding an order, communicate with the potential supplier to ascertain if it will supply at the quoted price or withdraw the quotation. If the potential supplier is permitted to withdraw its quotation, the potential supplier will not be considered on this Request for Quotation.
6. The RMOW reserves the right to award this order in part or in full, on the basis of quotations received unless the potential supplier specifies that its quotation is valid only for the complete order.
7. The lowest or any quotation will not necessarily be accepted.
8. In the event of a discrepancy between the unit price and the extended price, the unit price shall govern.
9. Bidders should use the unit of measure shown in the Request for Quotation. Where conversions are required, these should be done by the bidder prior to submitting quotation.
10. Bidders should refer to the Request for Quotation number in all correspondence.
11. Bidders must comply with all applicable laws.

12. Bidders are solely responsible for their own expenses, if any, in preparing an Request for Quotation response and subsequent negotiation with the RMOW, if any.
13. All inquiries related to this Request for Quotation are to be directed to the RMOW, Procurement Services, as noted on the first page of this Request for Quotation. Information obtained from any other source should not be relied upon. Do not contact the facility or end user. Inquiries and responses may be distributed to all bidders at the RMOWs' option.
14. All documents submitted to the RMOW are subject to the disclosure provisions of the Freedom of Information and Protection of Privacy Act.
15. The RMOW will not be obligated in any manner to any potential supplier whatsoever until a Purchase Order has been issued by the RMOW respecting a quote.
16. In the event of a tied bid, the bidder with the closest proximity to the RMOW shall be deemed the successful bidder.

### 3.0 FORM OF CONTRACT

Please see attached a draft copy of a standard services contract form.

Ref - RMOW Welding Shop Ventilation Upgrade.