



**REGULAR MEETING OF  
RECREATION LEISURE ADVISORY COMMITTEE  
MINUTES**

Thursday, March, 9, 2023, 4:00 p.m.  
Meeting in person  
Flute Room, Municipal Hall

		Mtgs: YTD (2)
PRESENT:	Member at Large, Chair, J. Chuback	2
	Councilor, R. Forsyth	2
	Whistler Sports Legacies representative, Co-Chair, R. Soane	2
	Member at Large, A. Ross	1
	Member at Large, D. Titus	2
	Member at Large, P. Street	2
	Member at Large, L. Scroggins	2
	Member at Large, B. Goldsmid	2
	Sea to Sky School District 48 representative, C. Higgins	1
	Member at Large, C. MacKenzie	1
ABSENT:	Tourism Whistler representative, Karen Goodwin	0
STAFF PRESENT:	Acting Manager, Resort Parks Planning, RMOW, A. Oja	
	Acting GM of Climate Action, Planning, & Developmental Services, RMOW, M. Pardoe	
	Recreation Manager, RMOW, R. Weetman	
	Acting Parks Planner, RMOW, C. Eccles	
	Recording Secretary, L. Pocock	

---

**1. CALL TO ORDER**

*Chair. J. Chuback called the meeting to order and asked for a volunteer to read the land acknowledgement. Member at Large, Paul Street recognized the Resort Municipality of Whistler is grateful to be on the shared, unceded territory of the Líl'wat People, known in their language as Lií'wat7úl, and the Squamish People, known in their language as Skwxwú7mesh. We respect and commit to a deep consideration of their history, culture, stewardship and voice.*

**2. ADOPTION OF AGENDA**

Moved By R. Forsyth

Seconded By L. Scroggins

**That** Recreation Leisure Advisory Committee adopt the Regular Committee Meeting agenda of Thursday, March 9, 2023 with the following amendments:

- Moved agenda item 4.6 Rainbow Park Update to item 4.2
- Other Business

- Committee Conduct
- RMOW General Manager

CARRIED

### 3. ADOPTION OF MINUTES

Moved By P. Street

Seconded By A. Ross

**That** Recreation Leisure Advisory Committee adopt the Regular Committee Meeting minutes of Thursday, February 9, 2023.

CARRIED

### 4. PRESENTATIONS AND DELEGATIONS

#### 4.1 Council Update

Updates were given by Councilor R. Forsyth.

##### **Governance & Ethics Committee**

- Code of conduct to be reviewed and adopted.
- Compiled feedback from committee review, and have addressed a few things that can be achieved easily such as guidelines for meeting conduct: standardized minutes and meetings. As for the larger issues, they will be prioritizing these items over the coming months and provide updates when available.
- Committee of the Whole format aiming to be formal, but approachable.

##### **Cheakamus Crossing Phase 2**

- Council approved flow money for Cheakamus Crossing Phase 2.

#### 4.2 Rainbow Park Update

A presentation by A. Oja was given regarding the following key Resort Parks Planning projects: Rainbow Park Rejuvenation.

- Tender was posted to BC Bid on March 9 with a tender closure date of April 6<sup>th</sup> for a target June construction start. The tender package shows previous design and new changes will appear as an addendum.
- Changes to the design include removing the waterfront path; reduced plaza/hub for food trucks; increased trees and planting including pollinator landscaping; previous addition of 11 interpretative panels for historical component; and exploring options of First Nations engagement to be incorporated in the park and throughout the valley trail – currently in very preliminary stages of how best to reach out to First Nations communities.
- The tender also includes the requirement to plan for some level of access to Rainbow Park and to watercraft storage racks, along with a traffic management plan. There is potential for access through to the dog off leash area.
- Initial sequencing of project will likely include the stripping of topsoil, bringing fill material in as the lawn elevation will be increasing to accommodate drainage. There will also be civil and electrical components addressed in the initial stages of project construction.

#### **4.3 Disc Golf Feasibility**

A presentation by C. Eccles was given introducing the new disc golf project. With growing popularity of the sport both locally and further afield, RMOW is addressing opportunities for expanding play with consideration for capacity, safety, environmental mitigation, and existing trail systems. Opportunity to increase the level of play of current course, as well as create a more entry-level course for beginners and families.

##### **Initial findings and considerations of the project include:**

- Scope A: Expanding Lost Lake course; Scope B: Exploring second course locations within Whistler. A number of options have been identified from Cheakamus Crossing, to Alta Lake Road, to Parkhurst.
- Currently a review underway of each site addressing several site factors (accessibility, topography, safety) as well as playability and character of the terrain/course.
- Limitations and obstacles of the current Lost Lake course include parking, amenities, wayfinding, starting point of course. Two options being considered – a) Expanding to Spruce Grove and use existing amenities or; b) small expansion north to Nick North using the small bridge as the course entrance and gravel lot for parking.
- After initial inspection of site options, suitability trending towards expanding Lost Lake course.
- Project budget of \$115,000 which includes tees, signage, accessibility for construction.

##### **Next steps for project:**

- Currently in the middle of stakeholder engagement which include Whistler Disc Golf Club, RLAC, We Run Whistler, Whistler Nordics, WORCA, etc. Staff will use their location reviews to help direct decision making.
- Next step will involve online community engagement with course re-design, potential “play-day” engagement of playing the course and seeking feedback.
- Staff to focus on goals of stakeholders and the sport and compile feedback.

##### **Committee comments:**

- In order to create an opportunity for families, locals, beginners, perhaps Lost Lake is not the ideal location. Explore options of open spaces, or landscaped courses that have a clear, direct course.
- Given the scale of the current course and the work required for the direction of expansion, it is hard to contemplate having enough budget to create a second course.
- Overall interest in seeing how the project develops.

#### **4.4 Recreation Trail Strategy Update**

M. Pardoe provided an update on the Recreation Trails Strategy.

Engagement session upcoming – end of March (including pop up info booth at MPSC and Library, and online survey with lots of content). The goal of the public engagement is to raise awareness of the project, articulate how trail planning fits in to the future trails master plan, and motivate public to review and provide feedback on 8 directions for projects:

1. Trail access and staging
2. Environmental planning tools- identify sensitivity
3. Trail inventory
4. Approval process
5. Rogue trails

6. Communications – events /closures
7. Events and commercial use
8. Trail funding – trails maintenance

Feedback will be compiled and shared with RLAC, Council and the community. Then staff will start advancing into a high-level trail master plan identifying deficits/opportunities and recommendations/changes, which will then be shared again for public engagement. All of the above will be used to advise on the future master plan.

#### **4.5 Whistler Cemetery**

A presentation by C. Eccles was given regarding the enhancement design to Whistler Cemetery. The project arose after RMOW Legislative Services Department expressed concerns over depleting burial plots in April 2021. Other concerns highlighted by RMOW include financial sustainability; reviewing/updating Bylaw; cemetery capacity; enhancing burial options and services; and enhancing ecological functions.

##### **Phase 1:**

- After completing a survey of the existing cemetery, a small expansion area (Phase 1) was designed to accommodate immediate needs identified by Legislative Services. An environmental assessment was completed in November 2021 followed by a development permit application in December 2021.
- Scheduled construction of Phase 1 is to begin in May 2023 which includes installing a crushed aggregate pathway, installing a minor stone retaining wall, and reseeding disturbed areas.

##### **Future Master Plan:**

- Lee & Associates were retained in August 2022 to develop a Cemetery Master Plan.
- Planning could allow for 100 years of capacity using the existing RMOW unused plots of land.
- Target date and schedule for master plan should be available by next week, likely design and implementation in 2024.

#### **4.6 Meadow Park Update**

A presentation by A. Oja was given regarding the Meadow Park Rejuvenation. Engagement results are being reviewed and the consultant is creating a summary graphic document to share with public, as well as updating the Master Plan for a March 17 target date.

##### **As a result of public feedback, some alternative options include:**

- Fencing in a joint ball field and dog off leash park
- Integrate walking loop and fitness stations, which could also integrate teen features.
- Potential to move Little League club to Spruce Grove at which point the fenced area would be dog off leash area.
- Improved connection to River of Golden Dreams with tiered access to lawn, also providing a safer access point. Still a desire to keep dog access separate to pedestrian access.

*D. Titus left meeting at 5:20 p.m.*

**Committee comments:**

- Questioned whether Meadow Park could still be a potential relocation for the racket club. Staff responded that the master plan is a high-level flexible plan with potential for design changes along the way.
- Support for track or fitness loop such as what successfully exists at One Mile Lake in Pemberton.
- Suggestion for a 400m all-weather track – staff responded that Bayly Park has a protected space which would allow for a 100m track.
- Emphasized the importance of keeping the dog area a multi-use space for all outdoor play.
- Support for permanent ping pong table structures.

**5. OTHER BUSINESS**

**5.1 Committee Code of Conduct**

Committee discussed the importance of the code of conduct as members of a committee of Council and as representatives of the community with shared values. The committee reviewed and clarified the following distinctions:

- Committee may make resolutions or recommendations that are then voted on and clearly captured in the meeting minutes. Staff or committee can suggest a resolution. General committee discussion is portrayed in minutes, but not necessarily every opinion or remark is captured.
- If a committee member has a conflict of interest, or is in opposition of any item brought forward, it should be acknowledged specifically in the meeting, particularly if it is going to be spoken of outside the meeting.
- If someone is voting in opposition to something, the name is not recorded in minutes, unless requested.
- The committee needs to be united in knowing and understanding members' opinions on certain subjects; and these need to be highlighted by the committee in the meeting and documented in the minutes to avoid ambiguity or misrepresentation of the committee.
- Media protocol – official spokesperson is the Mayor. Recommendation for committee members to decline media requests and direct to meeting minutes (posted online) or defer to Mayor for further discussion. Members are not official spokespeople for the committee.
- Acknowledge when there are sensitive items within minutes that would like to be adopted in a timely manner.
- This committee is an advisory committee – if a resolution is passed by the committee, it does not necessarily mean staff and Council are obliged to follow it.

**5.2 Introduction to new GM of Climate Action, Planning, and Development Services**

M. Pardoe announced the new General Manager of CAPD as Dale Mikkelsen; a Whistler local, an active member of the Whistler community previously sitting on the Whistler Advisory Design Panel, and currently the President of WORCA and Whistler Housing Authority Board Member. For the last 15 years, he has acted as Director of Development and CEO for the “UniverCity” project. Dale will begin on April 3, 2023.

**6. TERMINATION**

Moved By J. Chuback

**Minutes – Regular Meeting of Recreation Leisure Advisory Committee – Resort Municipality of Whistler  
March 9, 2023**

Seconded By            R. Forsyth

**That** the Recreation Leisure Advisory Committee terminate the Regular Committee Meeting of Thursday, March 9, 2023.

CARRIED

---

Chair, J. Chuback

---

Recording Secretary, L. Pocock