



2024 WHISTLER PUBLIC LIBRARY BOARD OF TRUSTEES

Interested in becoming more involved in your community?

Consider applying to become a Trustee on the Whistler Public Library Board of Trustees!

The Library Board of Trustees consists of eleven members. Ten are appointed from the Whistler community and one member from the RMOW Council.

We are recruiting up to three Trustees for a two-year term starting January 1, 2024, through to December 31, 2025.

Eligibility requirements:

- Must be a resident or non-resident property owner of the Resort Municipality of Whistler (RMOW).
- Must not be a Resort Municipality of Whistler employee.
- Must not be a Whistler Public Library employee.

Being a member of the Whistler Public Library Board of Trustees provides several unique opportunities for its members:

An opportunity to serve your community:

- Whistler Public Library is internationally recognized as a public library with strong community engagement. As a Trustee, you will be part of impacting this civic engagement process.
- Trip Advisor ranks the Whistler Public Library as one of the top attractions in Whistler! Enjoy supporting the many activities that contribute to this success. Did you know that often, over five hundred people visit the library each day?
- Enjoy participating in advocacy for the library's values and library initiatives.

An opportunity to learn more:

- About Whistler, our library and the Library Trusteeship roles and responsibilities.
- About issues relevant to the library community, such as literacy, community engagement, fundraising and advocacy.
- About being a Trustee through a Trustee Orientation Program provided by the B.C. Library Trustees Association, attendance at provincial or national library conferences and through participation in the work of the Board.

A great opportunity to meet new people:

- Library staff and Board Trustees are committed, enthusiastic and knowledgeable people with diverse experience and varied backgrounds.
- "Library fans" are everywhere and you'll meet them when you represent the Whistler Public Library at community events.



2024 WHISTLER PUBLIC LIBRARY BOARD OF TRUSTEES APPLICATION INFORMATION

The information below is a description of the roles and responsibilities of the Library Board of Trustees. Fulfillment of these responsibilities form the primary criteria for reviewing new Board of Trustee applications and for re-nomination to the Board.

Whistler Public Library's strategic plan and annual reports can be found at whistlerlibrary.ca/about-us/reports/. Board meeting minutes can be found at www.whistlerlibrary.ca/about-us/minutes/, and information about Whistler Public Library Board members is available at whistlerlibrary.ca/about-us/wpl-board/. For detailed information about library operations, you can refer to the Whistler Public Library Policies, which can be found at whistlerlibrary.ca/documents/whistler-public-library-policies/.

TRUSTEE RESPONSIBILITIES:

In exercising its powers and duties, the Board:

1. Develops and reviews the Mission and Strategic Plan of the Library;
2. Represents the Library to Local Government and the community;
3. Annually reviews the Library Director's Performance and Development Report;
4. Approves the annual budget, prepared by the Library Director with the Treasurer;
5. Approves the annual report, prepared by the Library Director in consultation with the Board;
6. Develops and approves policies;
7. Approves the Facilities Plan, developed by the Library Director in consultation with the Board;
8. Engages in fundraising; and
9. Advocates for the Library and library services.

PARTICIPATION RESPONSIBILITIES:

1. Prepare for board meetings in advance, including reading and being prepared to discuss the contents of the monthly board package;
2. Attend regularly scheduled board meetings. The board generally meets on the first Wednesday of each month, except August, from 5:00 p.m. to 7:00 p.m.;
3. Participate fully, question openly and deliberate thoughtfully;
4. Serve on standing committees, act as liaisons and participate in ad hoc committees or task groups, as required;
5. Chair or participate in one or two committees to explore topics in greater detail;
6. Attend and support Library events, including fundraising;
7. Participate in board workshops and training;
8. Attend Council meetings in support of the Library's agenda; and
9. Advocate for the Library in appropriate public and private contexts.



APPLICATION ASSISTANCE

If you would like assistance in the application process, interview readiness or tips for completing the application, please contact us via email at publicservices@whistlerlibrary.ca and we will make a Whistler Public Library Trustee available to you as an advisor. The Whistler Public Library strives to make inclusiveness visible. The successful Trustee candidate will demonstrate a commitment to promoting a diverse and inclusive library organization and community.

1. Applicant Information

Last Name:

First Name:

Address: (Apt.# / Street)

(City)

(Postal Code)

Phone Number(s): (Home)

(Work/Cell)

Email:

2. Applicant Questions

Why are you interested in joining the Whistler Public Library Board of Trustees?

What makes your experience beneficial for being a member of the Whistler Public Library Board of Trustees?

What committees, community groups, or community activities have you been involved in previously, either in Whistler or elsewhere? Please specify your roles and responsibilities within these committees or groups.

3. Eligibility

Are you currently:

A resident or a non-resident property owner of the Resort Municipality of Whistler (RMOW)?

☐ Yes ☐ No

A RMOW employee?

☐ Yes ☐ No

A Whistler Public Library employee?

☐ Yes ☐ No

Signature:

Date:

Please return your completed Library Board Trustee Application, preferably by email to:

Legislative Services
Email: corporate@whistler.ca

Resort Municipality of Whistler
Municipal Hall
4325 Blackcomb Way
Whistler, BC V8E 0X5

Deadline for submission is no later than 4:00 p.m. on September 20, 2023

Personal information collected in this form is collected for the purpose of processing your Whistler Library Board Trustee application. The personal information collected in this form is under the authority of section 26(c) of the *Freedom of Information and the Protection of Privacy Act*. By completing and signing this form, you are providing the RMOW with your consent to collect your personal information. Your personal information will only be shared with the Whistler Public Library Board for purposes related to the application process. Your personal information will be kept confidential and on file for one year after the application process or your tenure on the Library Board ends. If you have any questions about the collection of this information, please email corporate@whistler.ca.