

November 16, 2023

Addendum 1 - RFP A10201 - 2023 Smart Tourism Vision Development

1. **Question:** Is the Resort Municipality of Whistler seeking a Project Budget for Phase 1 only, given Phase 2 is optional?

Answer: The initial visioning phase (phase 1) is the primary requirement for the work and is what the proposal evaluation criteria (section 5) will be applied to. The RMOW will determine whether and how to proceed with the optional deliverable of Phase 2 during or at the completion of Phase 1. If proposals include a scope of work for Phase 2, the RMOW would expect an accompanying budget as part of the submission.

2. **Question:** Does the Resort Municipality of Whistler have a target completion date for the Phase 1 work?

Answer: Phase 1 would be expected to take place in Q1 2024, completion would be contingent on the number and format of workshops within each proposal the RMOW anticipates that proponents will recommend a specific timeline based on their proposed deliverables.

3. **Question:** Does the Resort Municipality of Whistler have a maximum project budget for the RFP and if so, would this be for both Phase 1 and 2? This would assist us in building our response.

Answer: Yes, the RMOW has established a budget for this project. Proponents are encouraged to provide the best possible pricing for scope of services described in the RFP. As presented within the RFP Evaluation Matrix, pricing will represent 20% of the evaluation scoring applied to all proposals.

End of Addendum