

REQUEST FOR QUOTATION

Public Works Yard Lunchroom HVAC.

Resort Municipality of Whistler
whistler.ca



Request for Quotation

~Public Works Yard Lunchroom HVAC Install.

The Resort Municipality of Whistler (RMOW)

Request Number	5330-02-1027
Issued:	~2 nd January 2024.
Closing Time and Date:	16:00:00 hours; ~ February 5 th , 2024.
Closing Location:	RMOW Municipal Hall 4325 Blackcomb Way Whistler BC V0N 1B4 Bids to be emailed to fcmcapitalprojects@whistler.ca
Non-compulsory Site Meeting:	15:00 (3:00pm) Wednesday January 9 th , 2024. Public Works Yard 8020 Nesters Road Whistler BC V8E 1K2
Contact Person:	Marc Freno, Capital Project Supervisor fcmcapitalprojects@whistler.ca Office number 604 935 8373

1.0 REQUEST FOR QUOTATION

RMOW are looking at replacing the existing HVAC equipment feeding the main 2nd floor Lunchroom and installing a new Extractor Fan system within the adjoining Ladies washroom.

- The contractor to recommend a design and scope that works within the notes outlined below.

Small Engine Bay workshop

- Please carry out the isolation and recycling of existing HVAC unit housed in the Small Engine Bay workshop mezzanine and cap off outgoing ductwork.

Ladies' washroom.

- Supply and install a new Extractor Fan system within the Ladies washroom, utilizing the existing extraction ductwork including for two shower cubicles, Extractor Fan to be controlled via a local motion sensor – timer.

Lunchroom

- Supply and installation of all new required ducting to accommodate a new Air Source Heat Pump as existing ducting configuration is not suitable and should be run in differently to accommodate the new unit layout.
- Supply and installation of new heat pump system, wall or roof mounted, including for supply- return and fresh air fresh ducting.
- Supply and installation of new wall mounted thermostat controller. (Honeywell Vision PRO 8000 or an Equivalent manufacture)
- Full heat capacity down to -20C -Modulation compressor to ensure better temperature control.
- Cooling capacity down to 19C / 20C within the summer months.

General Construction Notes

- Allow for all Refrigeration piping & insulation.
- Removal of all old ductwork – vent grills where possible.
- All work being performed during normal business hours.
- Allow for minor making good,
- Crane lift to install new unit if a roof top type.
- All required roof penetrations and curb work.
- LV, Electrical & control wiring, and commissioning.
- New electrical power circuits supplied by the RMOW site team.
- Price separately for BACnet controller within the HVAC unit.
- All related labour and manufacturer parts/equipment and warranties.
- On completion issue of OMM and relevant warranties paperwork.

Gen Notes

Please ref drawings - 8020_IND-ADD_M1_1992_10754 (1) – M3

Contractor is responsible for safety in and about the job site during construction and will be required to submit warranty documentation on completion.

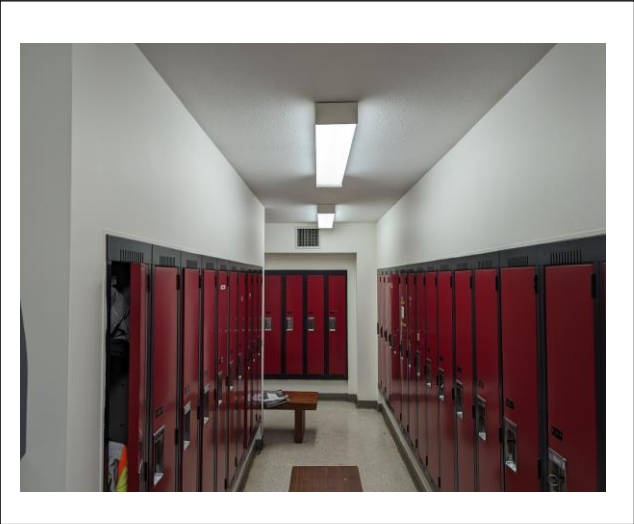
Please note this area is open to staff, so it will have to be kept clean as possible at the end of the working day.

All works to be carried out as per manufacturer's details and recommendations.

Public Works Yard Lunchroom HVAC Install.



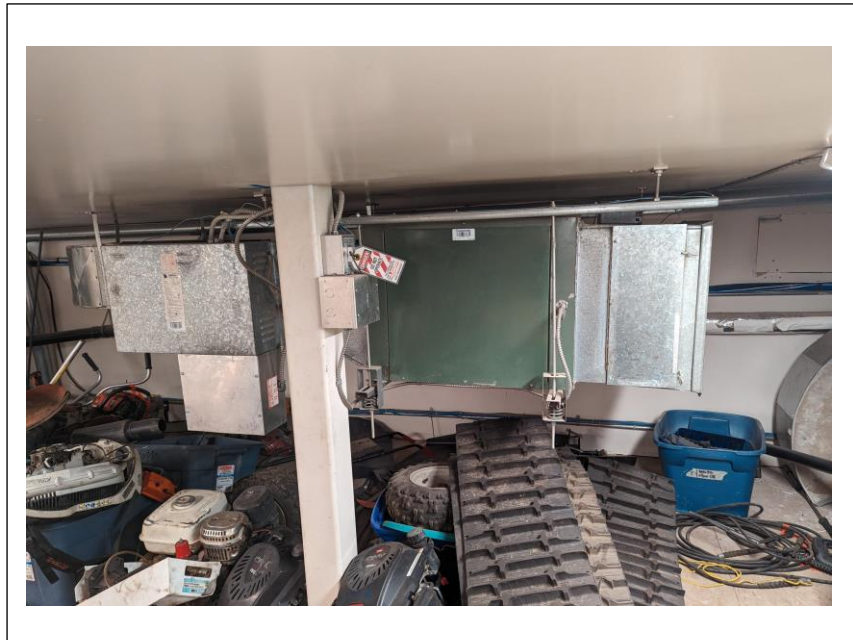
Lunchroom



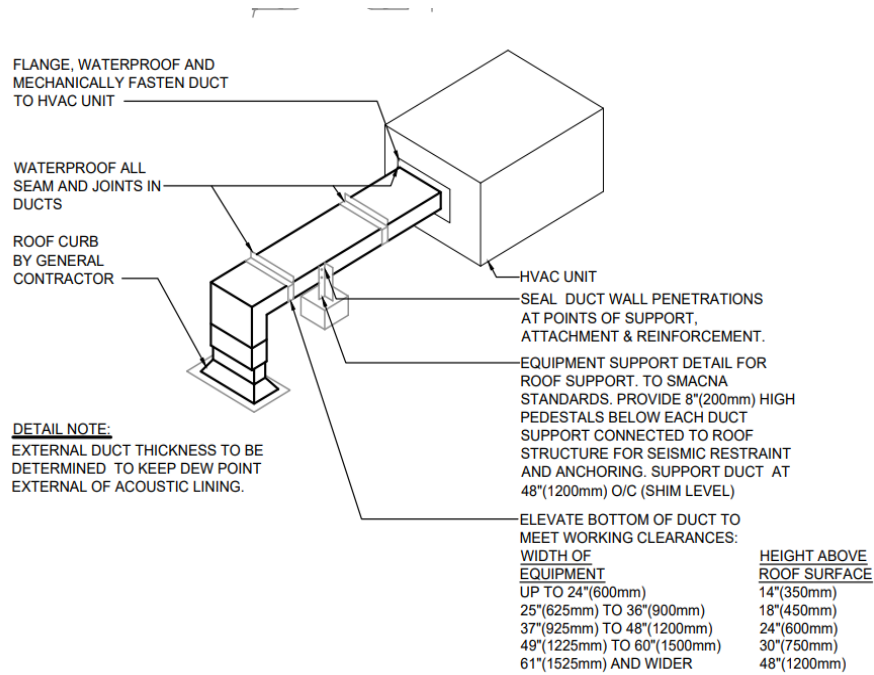
Ladies' washroom



PWY Lunchroom
Existing External vent
outlets.



Small Engine Bay workshop.
Removal and recycling of existing HVAC unit



Build up curb (wood blocking) as required to achieve minimum height above finished roof.
Flashing profile to match the flashing on the adjacent buildings.

ROOFTOP DUCT INSTALLATION

SCALE: NTS

REQUEST FOR QUOTATION

DESCRIPTION	UNIT	LUMP SUM PRICE
Small Engine Bay works Isolation and recycling of existing HVAC unit. (General Demo works.)		
Ladies' washroom, Supply and install a new Extractor Fan system. + controls		
Lunchroom, Supply, and installation of all new required ducting and Air Source Heat Pump. + control cabling.		
BACnet controller within the HVAC unit.		
	PST	
	GST	
	Total	

The undersigned agrees to be bound by the terms and conditions of this Request for Quotation and to supply the items listed at the prices quoted. If a purchase order is issued by the RMOW to the undersigned, the undersigned will be bound by and will comply with the terms and conditions contained in the Request for Quotation and the purchase order which will constitute the full and complete agreement between the parties.

Please outline warranty included in your price

Please outline extended warranties and price if applicable

This Quote request, your response and the attached terms and conditions govern our agreement.

BIDDER INFORMATION	
Name and title of individual	
Company name	
Company address	
Phone numbers	Ph.
Email address	

Signature of Person authorized to bind the bidder/Supplier

Date

2.0 REQUEST FOR QUOTATION TERMS AND CONDITIONS

1. Late submissions or quotations will not be accepted or considered. It is the responsibility of the bidder to ensure that the quotation arrives prior to the date and time and at the place indicated in this Request for Quotation.
2. Quotations must be in Canadian funds and include delivery destination duty paid (D.D.P.), Incoterms 2010.
3. If a bidder discovers that it has made an error in its quotation, the bidder may forward a correction notice to the RMOW at this office, but it must be received prior to the closing date and time for the Request for Quotation. Unless otherwise specified, quotations will be open for acceptance for 90 days after the closing date.
4. When quotations have been received and an award made, the successful bidder will be held to its quotation as of the closing of the Request for Quotation irrespective of subsequent representation that mistakes have been made in the quotation originally submitted.
5. Notwithstanding paragraph 4 above, if it appears that an error has been made in a quotation, the RMOW may, in its sole discretion, before awarding an order, communicate with the potential supplier to ascertain if it will supply at the quoted price or withdraw the quotation. If the potential supplier is permitted to withdraw its quotation, the potential supplier will not be considered on this Request for Quotation.
6. The RMOW reserves the right to award this order in part or in full, on the basis of quotations received unless the potential supplier specifies that its quotation is valid only for the complete order.
7. The lowest or any quotation will not necessarily be accepted.
8. In the event of a discrepancy between the unit price and the extended price, the unit price shall govern.
9. Bidders should use the unit of measure shown in the Request for Quotation. Where conversions are required, these should be done by the bidder prior to submitting quotation.
10. Bidders should refer to the Request for Quotation number in all correspondence.
11. Bidders must comply with all applicable laws.

12. Bidders are solely responsible for their own expenses, if any, in preparing an Request for Quotation response and subsequent negotiation with the RMOW, if any.
13. All inquiries related to this Request for Quotation are to be directed to the RMOW, Procurement Services, as noted on the first page of this Request for Quotation. Information obtained from any other source should not be relied upon. Do not contact the facility or end user. Inquiries and responses may be distributed to all bidders at the RMOWs' option.
14. All documents submitted to the RMOW are subject to the disclosure provisions of the Freedom of Information and Protection of Privacy Act.
15. The RMOW will not be obligated in any manner to any potential supplier whatsoever until a Purchase Order has been issued by the RMOW respecting a quote.
16. In the event of a tied bid, the bidder with the closest proximity to the RMOW shall be deemed the successful bidder.

3.0 FORM OF CONTRACT

Please see attached a draft copy of a standard services contract form.

Ref - Public Works Yard Lunchroom HVAC Install.