



Instructions for Applicants

Soil Removal and Deposit Permit

READ “SOIL REMOVAL AND DEPOSIT BYLAW NO. 1332, 1998”

Schedule “A” DESIGNATED MATERIAL EXTRACTION ZONES

- Please refer to schedule “A” if applying for a CLASS 2 permit only. CLASS 2 permits require the extraction of materials to take place within a “DESIGNATED MATERIAL EXTRACTION ZONE”. This does not apply to CLASS 1 permits.

Schedule “B” PERMIT APPLICATION

- *APPLICANT INFORMATION:*

Applicant information refers to the person signing the permit.

- *SOIL REMOVAL LOCATION:*

Physical location where materials are being removed.

- *SOIL DEPOSIT LOCATION:*

Physical location where materials are being deposited.

- *SOIL REMOVAL AND DEPOSIT QUANTITIES:*

Volumetric quantity of materials being relocated.

Please note that the complexity and duration of a permit may require such information to be prepared by a Registered Professional where deemed necessary by the Municipal Engineer.

- *CERTIFICATE OF INSURANCE:*

As per section 22 (1) of the “Soil Removal and Deposit Bylaw No. 1332, 1998”, applicant must provide insurance certificate naming the RMOW as co-insured in the amount of \$5,000,000.

- *SUPPORTING DOCUMENTS:*

As per section 9 (1) (2) (3) of the “Soil Removal and Deposit Bylaw No. 1332, 1998”, supporting documents may be required if deemed necessary by the Municipal Engineer.

- *APPLICATION FEE:*

Office use only.

Schedule “D” STATUTORY DECLARATION

- A Statutory Declaration must be provided as per section 16 (1) of the “Soil Removal and Deposit Bylaw No. 1332, 1998”, non-compliance with this requirements is subject to section 19 (1) (2) of the above mentioned bylaw. Please note the Statutory Declaration must be sworn before a Commissioner for taking Affidavits in British Columbia. The RMOW makes available a commissioner free of charge for this requirement.



File 812

PERMIT APPLICATION SOIL REMOVAL AND DEPOSIT

HAVE YOU READ "SOIL REMOVAL AND DEPOSIT BYLAW NO. 1332, 1998"

☐

APPLICANT INFORMATION

Name: _____

Company: _____

Address: _____

Phone: _____

Email: _____

Permit Class CLASS 1 ($200 \text{ m}^3 - 2500 \text{ m}^3$) CLASS 2 ($> 2500 \text{ m}^3$)

SOIL REMOVAL LOCATION

(Address of Property)

(Legal Description of Property)

(Registered Owner – If different from applicant)

SOIL DEPOSIT LOCATION

(Address of Property)

(Legal Description of Property)

(Registered Owner – If different from applicant)

SOIL REMOVAL AND DEPOSIT QUANTITIES

Estimated quantity of soil to be relocated: _____ m^3

Estimate prepared by: _____

(Signature and Seal if required)

(Date)

CERTIFICATE OF INSURANCE

As per section 22 (1) of the "Soil Removal and Deposit Bylaw No. 1332, 1998", applicant must provide true copies of insurance certificate and receipt of payment with this application.

Certificate Number: _____



File 812

SUPPORTING DOCUMENTS

(If requested by RMOW)

Attached, as part of this application, are the following documents as specified in Section 9. (1)(2)(3) of the Soil Removal and Deposit Bylaw No. 1332, 1998.

TITLE	AUTHOR	DATE

I, the applicant confirm that I have read and understand all sections within bylaw no.1332. In addition, I declare that all information provided in this application is correct to the best of my knowledge.

Signature: _____ Date: _____

APPLICATION FEE

As Per Bylaw 1332, 1998:
(To be filled in by RMOW)

Soil Removal and Deposit Permit No. _____

Application Fee = \$500.00

\$0.50/m³ @ _____ = _____

Total = _____

Municipal Engineering *Date*

OFFICE USE ONLY

cashiers stamp

Program: 6222

Account: 3400