



Special Events Road Use / Closure Application

(Incomplete applications will not be accepted)

(See Requirements on Page 2)

This application is processed in accordance with the Resort Municipality of Whistler Bylaw No. 1548, 2001 pursuant to Sections 38 and 154 of the Community Charter. This application must be approved prior to the Special Events Road Use/ Closure going into effect.

Name of Special Event:	
Type of Event:	Date(s)
Organization:	
Applicant Name:	
Address:	
Phone No.	Fax No.
Emergency Contact No. (Cell Phone)	Email:
Proof of \$ 5,000,000.00 liability insurance, naming the Resort Municipality of Whistler as an additional insured, copy attached: (see Appendix A for insurance requirements)	

A DETAILED MAP OR SITE PLAN MUST BE INCLUDED WITH THIS APPLICATION DETAILING: Road closure areas, routing, start/finish areas and traffic control. To print and view maps please visit our GIS site at www.whistler.ca

Closure of Street required:

Yes

No

Location/Routing Description:

Does this event involve the portion of the road within the Whistler Health Clinic Heli Pad Flight Path? If yes, early discussions are required to take place to ensure event does not impact Vancouver Coastal Health (VCH) Heli Pad Operations.

Yes

No

Do not know

Expected Attendance Numbers:

(Participants & Spectators)

EVENT SCHEDULE:

Set- Up Dates & Times:

Break-Down Dates & Times:

Special Events Road Use/Closure Requirements:

1. Map attached must include:

- Event Route (direction of travel)
- Detour for traffic as applicable
- Indicate major intersections, streets and railroad crossings
- Indicate Transit Bus route conflicts

2. If you are planning to control traffic in any manner on a public Road you must use certified Traffic Control Personnel. You will need to submit a Traffic Control Plan that includes:

- Location of Traffic Control Persons during the event and their affiliation
- Location of all signs, traffic cones, barricades and other traffic control devices
- Name and cell phone number for the person who will be responsible for compliance of Traffic Control Plan
- Emergency vehicle access route for any proposed road closure (6.0 m wide traffic aisle)

I/We hereby agree to comply with the requirements and responsibilities as detailed in this application and any other condition which may be required by the Municipal Engineer.

Signature of Applicant

Date:

Print name

FOR OFFICE USE ONLY

Permit No. 20_ - ____

Approved by:

Date:

Print name

Comments/Special Conditions

If you have any questions, please call
 Development Services at 604-935-8190
 Or email engineers@whistler.ca

Insurance

At their own expense and prior to the commencement of the term of the Contract, the Contractor shall obtain and maintain or cause to be obtained and maintained in force during the term of the Contract, insurance acceptable to the RMOW where the RMOW is named as additional insured with limits not less than those shown for each respective item as follows:

Insurance	Consultant
Commercial General Liability (CGL)	\$5 million per occurrence
Automobile Liability (if applicable)	\$5 million per occurrence

General

1. The foregoing insurance shall be primary and not require the sharing of any loss by any coverage provider and/or insurer of RMOW.
2. The CGL insurance policy must be extended to cover the Contractor/Contractor's Blanket Contractual liability and contain a cross liability naming the RMOW and its officials, officers, employees, servants and agents as "Additional Insured."
3. All required insurance shall provide RMOW with 30 days advance written notice of cancellation on a best efforts basis.
4. The contractor agrees not to exercise any rights of subrogation against The Resort Municipality of Whistler in the event of any loss, damage, or liability to the contractors property.
5. Maintenance of such insurance shall not relieve the Contractor of liability under the indemnity provisions set forth in this Contract.
6. Any deductible amounts in the foregoing insurance which are payable by the policyholder shall be in an amount acceptable to the RMOW.